

ITEM NUMBER: 10.21
CHAPTER 10: Circulation
CODE: Policy
COMPUTER ID: CIUSE-2

Title:	User Fee - Lost Library Card Charge
Effective Date:	11-24-86
Authorized By:	Library Director
Date of Last Revision:	9/2006

DEFINITION OF USER FEES:

Charge: To make liable for an error
Fee: Charge for a service
Fine: Sum of money paid as a penalty
Disposition: All revenues are returned to the Marathon County Public Library
General Revenue Fund.

The library will replace a lost library card for a \$2.00 charge. The customer will be issued a new card and number. The old number will be deleted. The customer must present ID for lost card. The \$2.00 charge is not refundable.