

ITEM NUMBER: 10.23
CHAPTER 10: Circulation
CODE: Policy
COMPUTER ID: CIUSE-4

Title: User Fees - Photocopying, Printing, & Faxing
Effective Date: 1-24-86
Authorized By: Library Director
Date of Last Revision: 10-2021

Photocopying:

Black and white photocopies made on the in-house photocopiers are \$.10 per page. Color photocopies made on the in-house photocopiers are \$.50 per page.

Cost of faxing information from library staff to patrons:

Patrons who request information be faxed to them will be charged the following amounts:

- Faxing of up to 10 pages to Marathon County individuals or businesses will be free.
- Faxing to out-of-county individuals or businesses will be charged a flat fee of \$5.00.
- Faxing to out-of-state individuals or businesses will be charged a flat fee of \$10.00.

For faxing costs charged to patrons for using a library fax machine, see Item 11.25 for “Non-Library Related Fax Service Policy”

Printing from computer printers:

- Printing is \$.10 per side.