

ITEM NUMBER: 10.28  
CHAPTER 10: Circulation  
CODE: Policy  
COMPUTER ID: CIUSE-9

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Title:	Lost or Damaged Library Materials Standard Charges
Effective Date:	11-24-86
Authorized By:	Library Director
Date of Last Revision:	11-2019

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**DEFINITION OF USER FEES:**

Charge: To make liable for an error  
Fee: Charge for a service  
Fine: Sum of money paid as a penalty  
Disposition: All revenues are returned to the Marathon County Public Library  
County General Revenue Fund.

The customer will be billed for the actual cost of the lost item or a minimum charge of \$6.00.

The Library will not accept a replacement copy purchased by the customer for a lost or damaged item.