

ITEM NUMBER: 11.25
CHAPTER 11: Services
CODE: Policy
COMPUTER ID: SEEQ-6

Title: Fax Service for Non-Library Related Transactions:
Effective Date: 06-20-05
Authorized By: Library Board of Trustees
Date of Last Revision: 4/2008

Fax Service for Non-library Related Transactions:

This fax service is provided for non-library related transactions and as a customer service with the following procedures and charges:

CHARGES – Sending Faxes:

Local = \$2.00 for first page, \$1.00 for each additional page.
Long Distance = Same rates as local.
International = Not at this time.

CHARGES – Receiving faxes:

\$1.00 per page

See Item Number 10.23 for “Faxing of Information to Customers”