



**COUNTY OF MARATHON
WAUSAU, WISCONSIN**

OFFICIAL NOTICE AND AGENDA

**A meeting of the Marathon County Public Library Board of Trustees,
Monday, April 17, 2023, at 12:00 noon
Library Headquarters, Wausau Community Room.**

Persons wishing to attend the meeting by computer or phone may log or call into the **meeting beginning five (5) minutes prior to the start time indicated above using the following website <https://meet.goto.com/611534381> or number [1 877 309 2073](tel:18773092073). Access Code for dialing in 611-534-381.**

When you enter the conference, **PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!**

AGENDA

- 1. (12:00 p.m.) Call to Order**
- 2. Acknowledgement of Visitors**
- 3. Approval of Minutes**
- 4. Bills and Services Report**
- 5. (10 minutes) Public Comments** *(Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The "Public Comments" portion of this meeting is offered as an opportunity for concerned citizens of Marathon County to be heard. The Board, however, is under no obligation to provide this forum. As such, any misuse could result in the removal of these privileges. Any person who wishes to address the Library Board during the "Public Comment" portion of meetings may only provide comment pertaining to an item on the agenda. He or she must sign in or e-mail their name, address, and the topic they wish to present to the Library Personnel Specialist no later than five minutes before the start of the meeting library-administration@mcpl.us)*
- 6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.**
 - A. President**
 - B. Other Board Members**
 - C. Library Director**
 - D. Board Committees**
 - E. Friends of the Library**
 - F. MCPL Foundation**
 - G. Wisconsin Valley Library Service**
- 7. (5 minutes) 2022 Updated Annual Report – For Discussion and Possible Action**
- 8. (10 minutes) Athens New Building Update – For Discussion and Informational Purposes Only**
- 9. (10 minutes) Library Service Highlight: Digitization Project Update – For Discussion and Informational Purposes Only**
- 10. Announcements**
- 11. Request for Future Agenda Items**
- 12. Next Meeting Dates**
 - Monday 05/15/2023 – Rothschild Branch
 - Monday 06/19/2023
 - Monday 07/17/2023
 - Monday 08/21/2023

13. Adjournment

Signed: 
Library Director or Designee

*All times are approximate and subject to change

*Any person planning to attend this meeting who need special accommodations in order to participate should call the Library Administration Office at 715-261-7213 or e-mail library-administration@mcpl.us one business day before the meeting

EMAILED TO: Wausau Daily Herald, City Pages, and

EMAILED TO: Other Media Groups

EMIALED BY: H. Wilde

EMAILED DATE: April 11, 2023

EMAILED TIME: 12:10 p.m.

NOTICE POSTED AT COURTHOUSE

BY: _____

DATE: _____

TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, March 20, 2023.

Present: Kari Sweeney, Becky Buch, Gary Gisselman, Brent Jacobson, LeeAnn Podruch, Reid Rayome, Andrea Sheridan, Leah Giordano

Others: Alexander Johnson, Katelyn Sabelko, Heather Wilde, Stephanie Martell, David Hahn, and one additional visitor. Remote visitors: Marla Sepnafski, and two additional remote visitors

The meeting was called to order at 12:00 p.m. by Kari Sweeney.
Kari Sweeney acknowledged visitors at the meeting.

A MOTION WAS MADE BY LEEANN PODRUCH; SECONDED BY REID RAYOME TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE FEBRUARY 20, 2023 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY BECKY BUCH; SECONDED BY BRENT JACOBSON TO APPROVE THE JANUARY-MARCH 13, 2023 BILLS AND SERVICES REPORT. MOTION CARRIED.

A MOTION WAS MADE BY LEEANN PODRUCH; SECONDED BY REID RAYOME TO APPROVE THE DECEMBER, 2022 BILLS AND SERVICES UPDATES. MOTION CARRIED.

Public Comments – None

President – None

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- The Library's Strategic Plan Request for Proposals was published on March 1, 2023. Proposals are due by March 31, 2023.
- Staff continue to learn and adapt to Workday financial and employee resource functions. Financial reports were created by combining reports that are currently available and may take a different format as new report options become available. The first employee recruitment with Workday occurred this month. There are difficulties with interviewers being able to access the applications. These issues are still being smoothed out.
- The Director received a scholarship to take part in the American Library Association (ALA) conference in Chicago and will be attending in June.

Board Committees – None

Friends of the Library – The next Friends meeting is on Monday, March 27th.

MCPL Foundation – The Foundation met on March 9, 2023. With two members finishing their terms, the Foundation is working to transition responsibilities. To help with future transitions, the Foundation Board is storing records at the library. Individuals interested in joining the Foundation Board should contact current President Mary Coates.

Wisconsin Valley Library Service –The WVLS Board met on March 18th. MCPL Board President Kari Sweeney will send information to the MCPL Board about submitting public comments supporting libraries to the State Joint Finance Committee who will be meeting about the state biannual budget on April 26th.

Year End Fund Transfers

A MOTION WAS MADE BY REID RAYOME; SECONDED BY BECKY BUCH TO APPROVE THE YEAR END FUND TRANSFERS AS PRESENTED. MOTION CARRIED.

Policy Update – 11.01 Storytime Policy – This policy was updated to provide for consistency in story telling during Storytime at MCPL. General training will be provided to staff that are hired to do storytelling.

A MOTION WAS MADE BY ANDREA SHERIDAN; SECONDED BY REID RAYOME TO APPROVE THE UPDATED STORYTIME POLICY (11.01). MOTION CARRIED.

Library Service Highlight: Trustee Overview: Presented remotely by Shannon Schulz, Public Library Administration Consultant with DPI

- Wisconsin Statute Chapter 43 defines the requirements of Wisconsin public libraries.
- Library boards operate separately from municipalities to guarantee public access to information.
- Library boards have control of expenditures from the library fund and provide stewardship of library property.
- Library boards will supervise the administration of the library by hiring a head librarian to oversee the operation of the library.
- Trustees need to ensure adequate funding by attending county meetings and advocating for the library.
- Trustees participate in the development, review and approval of policies.
- Trustees should raise awareness in the community for the library and its services.
- Library trustees should work with the director on creation of a strategic plan. This plan should be reviewed monthly or annually to make sure that the library is adapting to the changing community and technology.
- There are many training opportunities available to library trustees.

Announcements – President Kari Sweeney will be attending the ALA conference.

Request for Future Agenda Items – None

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY BRENT JACOBSON TO ADJOURN AT 12:53. MOTION CARRIED.

A handwritten signature in black ink, appearing to read "L. Jordan", is written over a horizontal line.

Library Director or Designee

Note: These minutes subject to approval at the next Library Board meeting scheduled for April 17, 2023.

Regular meeting of the Marathon County Public Library Board of Trustees, Monday February 20, 2023.

Present: Kari Sweeney, Becky Buch, Gary Gisselman, Brent Jacobson, LeeAnn Podruch, Reid Rayome, Andrea Sheridan, Leah Giordano

Absent:

Others: Alexander Johnson, Katelyn Sabelko, Stephanie Martell, David Hahn, Jailin Peterson, Marla Sepnafski, Katie Zimmerman and one additional visitor. Remote visitors: Heather Wilde, Jamie Matczak, and three additional remote visitors

The meeting was called to order at 12:00 p.m. by Kari Sweeney.
Kari Sweeney acknowledged visitors at the meeting.

A MOTION WAS MADE BY REID RAYOME; SECONDED BY ANDREA SHERIDAN TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE JANUARY 23, 2023 MEETING. MOTION CARRIED.

Bills and Services reports were not available due to new Workday software in use by the County. They will be presented to the Board when the reports can be completed.

Public Comments – None

President – President Kari Sweeney welcomed the three new trustees.

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- The County transition to the new Workday system has delayed the creation of financial reports usually presented monthly to the Board of Trustees. It has also impacted the financial numbers that are in the Annual Report. The report has been completed with the most up to date information available and will be updated when final numbers are available from the County Finance Department.
- A Request for Proposal for the library's strategic plan has been drafted by the Director and reviewed by Corporation Counsel. It will be published on March 1, 2023 for consultants that would like to submit proposals for the project.

Board Committees – None

Friends of the Library – The Friends had their annual meeting on January 28, 2023. They elected new board members and hosted a local author who discussed self-publishing.

MCPL Foundation – The Foundation’s next meeting is March 9, 2023.

Wisconsin Valley Library Service – The Board met on February 18, 2023 and welcomed three new members. Their next meeting is in March.

Welcome and Introduction of New Trustees – All Trustees introduced themselves to the group.

Committee Appointments- LeeAnn Podruch and Becky Buch will join the Nominating Committee and Brent Jacobson will join the Building Committee.

Approval of Annual Report for DPI – The Annual Report is due to WVLS on February 23, 2023 and is therefore being presented with the current data available. Financial numbers will be updated as they are finalized.

A MOTION WAS MADE BY ANDREA SHERIDAN; SECONDED BY REID RAYOME THAT THE ANNUAL REPORT BE APPROVED. MOTION CARRIED.

Statement Concerning System Effectiveness

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY REID RAYOME TO APPROVE THE STATEMENT IN THE ANNUAL REPORT. MOTION CARRIED.

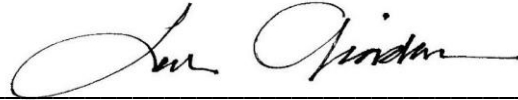
Library Service Highlight: Homebound Services- Presented by Library Specialist Jailin Peterson.

- Homebound Services are available if a patron can’t physically come to the library. The library will mail or deliver hand selected items, usually large print and audio materials, to patrons at their residence.
- Currently there are two volunteers that help pick items and two volunteers that help deliver items.
- The USPS allows for free postage on “materials for the blind and physically handicapped” that meet specific criteria.
- The Homebound staff are also the local contact for Wisconsin Talking Books and Braille Library.
- Homebound services provide local care facilities and retirement communities with activity packets and information about how individuals can use the services.
- The program has about 85 active participants at this time.

Announcements – None

Request for Future Agenda Items – The Director is in contact with Shannon Schultz from DPI about presenting a Trustee refresher at the March meeting.

**A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY BRENT JACOBSON TO ADJOURN
THE MEETING AT 12:37 P.M. MOTION CARRIED.**

A handwritten signature in black ink, appearing to read "L. Jordan", is written over a horizontal line.

Library Director or Designee

Marathon County Public Library Bills for Approval March, 2023

Library		
52131 Financial, Banking and Investment Services		
Unique Management Services Inc		34.95
Financial, Banking and Investment Services		34.95
52250 Telephone, Internet and Cable		
Charter Communications		742.38
Frontier		608.7
Telephone, Internet and Cable		1351.08
52561 Reimburse County		
Everett Roehl Marshfield Public Library		819
Reimburse County		819
52990 Sundry Contractual Services		
Baker & Taylor Company		2860.67
Colby Community Library		11
EU Demmer Memorial Library		40
Sundry Contractual Services		2911.67
53142 Software-IT		
Heartland Business System		341.04
Software-IT		341.04
53161 Books Library		
Amazon Capital Services		2412.25
Baker & Taylor Company		16595.64
Books Library		19007.89
53168 Audio-Visual Materials		
Amazon Capital Services		82.22
Baker & Taylor Company		2474.58
Midwest Tape LLC		110.96
Playaway Products LLC		2203.72
Audio-Visual Materials		4871.48
53169 E-Books Library		
WI Valley Library Service		29088.59
E-Books Library		29088.59
53190 Office Supplies		
Amazon Capital Services		144.56
Office Supplies		144.56
53240 Membership Dues		
WI Valley Library Service		18726.44
Membership Dues		18726.44
53250 Registration Fees/tuition		
Wisconsin Library Association, Inc.		775
Registration Fees/tuition		775

53321 Personal Auto Mileage paid (staff reimbursement)	145.67
53494 Technology Supplies	
Amazon Capital Services	197.63
CDW Government Inc	183.23
Technology Supplies	380.86
53936 Other Supplies	
Amazon Capital Services	62.45
Demco	139.65
Other Supplies	202.1
55320 Building/Offices Rent	
Edgar, Village	1227.97
Marathon City, Village of	836.2
Mosinee, City	45.72
WI Public Service Corporation	578.35
Building/Offices Rent	2688.24
Library - Gifts/Donations	
53161 Books Library	
Baker & Taylor Company	1481.91
Books Library	1481.91
53168 Audio-Visual Materials	
Baker & Taylor Company	25.19
Audio-Visual Materials	25.19
53936 Other Supplies	
Amazon Capital Services	242.03
Demco	67.49
Doc Oz, LLC	200
Tank Mates LLC	691
Other Supplies	1200.52
GIP Library	
53494 Technology Supplies	
Amazon Capital Services	399.99
Harder Technologies LLC	192.5
Technology Supplies	592.49
Grand Total for all cost centers	84788.68

Marathon County Public Library Budget vs Actual (Library cost center) for March, 2023

Ledger Account	Amended Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining
<u>Library Cost Center</u>				
Personnel Expenses				
51111 Salaries and Wages	2,087,903.00	158,957.38	430,635.06	1,657,267.94
51120 Overtime	0.00	0.00	0.00	0.00
51390 Other Special Pay	(69,000.00)	931.37	4,275.85	(73,275.85)
51580 Unemployment Compensation	2,085.00	0.00	0.00	2,085.00
51510 Social Security	159,783.00	11,769.34	31,319.57	128,463.43
51520 Retirement Employers Share	131,080.00	9,732.48	14,665.97	116,414.03
51541 Dental Insurance	12,651.00	950.39	950.39	11,700.61
51550 Life Insurance	943.00	35.41	35.41	907.59
51560 Workers Compensation	1,283.00	272.36	407.15	875.85
51590 Other Employer Contributions	37,998.00	1,743.00	17,475.46	20,522.54
51593 Health Insurance	500,900.00	37,004.04	37,004.04	463,895.96
55182 Dental Insurance Premium	0.00	0.00	1,425.56	(1,425.56)
55183 Health Insurance Premium	0.00	0.00	55,506.05	(55,506.05)
55184 Life Insurance Premium	0.00	0.00	56.14	(56.14)
Personnel Expenses Totals	2,865,626.00	221,395.77	593,756.65	2,271,869.35

Operating Expenses

52130 Accounting and Audit Services	1,300.00	0.00	0.00	1,300.00
52131 Financial, Banking and Investment Services	1,300.00	34.95	267.95	1,032.05
52192 Other Professional Services	6,500.00	0.00	0.00	6,500.00
52250 Telephone, Internet and Cable	15,000.00	0.00	0.00	15,000.00
52250 Telephone, Internet and Cable	10,000.00	1,351.08	3,785.20	6,214.80
52420 Machinery/Equipment Maintenance Services	6,500.00	0.00	0.00	6,500.00
52561 Reimburse County	5,000.00	819.00	3,822.00	1,178.00
52140 Technology Services	27,500.00	0.00	0.00	27,500.00
52990 Sundry Contractual Services	56,000.00	2,911.67	10,568.76	45,431.24
53110 Postage and Courier	2,500.00	0.00	0.00	2,500.00
53130 Printing and Forms	10,000.00	0.00	0.00	10,000.00
53142 Software - IT	0.00	341.04	1,023.12	(1,023.12)
53161 Books Library	274,250.00	19,007.89	49,378.29	224,871.71
53168 Audio-Visual Materials	60,000.00	4,871.48	11,022.48	48,977.52
53169 E-Books Library	29,100.00	29,088.59	29,088.59	11.41
53190 Office Supplies	28,800.00	144.56	3,882.37	24,917.63
53220 Subscriptions	40,000.00	0.00	13,451.93	26,548.07
53240 Membership Dues	104,701.00	18,726.44	18,726.44	85,974.56
53250 Registration Fees/tuition	4,000.00	775.00	775.00	3,225.00
53260 Advertising	4,000.00	0.00	25.00	3,975.00

53321 Personal Auto Mileage	3,000.00	145.67	213.53	2,786.47
53350 Meals	400.00	0.00	0.00	400.00
53360 Lodging	400.00	0.00	0.00	400.00
53410 Meeting Expenses	2,000.00	0.00	0.00	2,000.00
53410 Meeting Expenses	0.00	0.00	28.81	(28.81)
53494 Technology Supplies	10,000.00	380.86	1,019.53	8,980.47
53936 Other Supplies	13,000.00	0.00	0.00	13,000.00
53936 Other Supplies	0.00	202.10	1,035.35	(1,035.35)
55190 Insurance Other Premiums	44,961.00	0.00	0.00	44,961.00
55320 Building/Offices Rent	65,000.00	2,688.24	16,859.01	48,140.99
Operating Expenses Total	825,212.00	81,488.57	164,973.36	660,238.64
Total Expenditures	3,690,838.00	302,884.34	758,730.01	2,932,107.99
Less expected Revenue	473,153.00			
Net budgeted	3,217,685.00			

Marathon County Public Library Budget vs Actual (additional cost centers) March, 2023

	Amended Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining
Library - Gift/Donation Cost Center				
Total Revenue	(100,000.00)	(4,517.00)	(45,135.29)	45,135.29
Total Expenditures	100,000.00	2,707.62	10,916.04	89,083.96
Library - Gift/Donation Cost Center Balance	0.00	(1,809.38)	(34,219.25)	134,219.25
Library-WVLS Cost Center				
Total Revenue	0.00	0.00	10,538.25	10,538.25
Total Expenditures	0.00	0.00	0.00	0.00
Library-WVLS Cost Center Balance	0.00	0.00	10,538.25	10,538.25
CIP- Library Cost Center				
Total Revenue	0.00	0.00	0.00	0.00
Total Expenditures	0.00	(592.49)	(48,708.41)	(48,708.41)
CIP-Library Balance	0.00	(592.49)	(48,708.41)	(48,708.41)

*Transfers of carry-over funds not yet done by Finance department

TOTAL CIRCULATION STATISTICAL SUMMARY

For the month of March 2023

Branch	2022 CURRENT MONTH	2023 CURRENT MONTH	% CHANGE	2022 YEAR-to-DATE	2023 YEAR-to-DATE	% CHANGE
ATHENS	1,738	1,904	9.55%	4,454	5,468	22.77%
EDGAR	1,726	1,574	-8.81%	4,510	4,339	-3.79%
HATLEY	1,487	1,797	20.85%	4,228	5,277	24.81%
MARATHON	3,039	2,744	-9.71%	7,821	7,680	-1.80%
MOSINEE	2,535	2,792	10.14%	7,112	7,533	5.92%
ROTHSCHILD	8,725	9,001	3.16%	23,469	24,233	3.26%
SPENCER	1,361	1,345	-1.18%	3,587	3,441	-4.07%
STRATFORD	1,907	2,360	23.75%	5,706	6,169	8.11%
WAUSAU	31,108	33,401	7.37%	80,713	90,005	11.51%
WAUSAU DRIVE UP	2,051	1,875	-8.58%	6,012	5,565	-7.44%
HOMEBOUND	1,056	685	-35.13%	2,902	1,789	-38.35%
ILL	173	224	29.48%	542	608	12.18%
OVERDRIVE	14,470	16,162	11.69%	41,640	46,254	11.08%
GRAND TOTAL	71,376	75,864	6.29%	192,696	208,361	8.13%

ON-SITE CIRC TO NON-RESIDENT CUSTOMERS

March 2023

	CUSTOMER STATISTICAL CLASSES							TOTAL NON- RESIDENT CIRC	TOTAL CIRC	% of CIRC by BRANCH
	WVLS- CLARK	WVLS- LANGLADE	WVLS- LINCOLN	SCLS- PORTAGE	NFLS- SHAWANO	WVLS- TAYLOR	SCLS- WOOD			
ATHENS	66	0	0	0	0	272	0	338	5,468	6.18%
EDGAR	0	0	6	0	0	0	0	6	4,339	0.14%
HATLEY	0	0	0	0	0	0	0	0	5,277	0.00%
MARATHON	1	0	0	0	0	0	0	1	7,680	0.01%
MOSINEE	1	0	0	21	0	0	0	22	7,533	0.29%
ROTHSCHILD	0	0	3	28	0	0	4	35	24,233	0.14%
SPENCER	107	0	0	0	0	6	0	113	3,441	3.28%
STRATFORD	0	0	0	0	0	0	0	0	6,169	0.00%
WAUSAU	40	0	889	49	0	20	0	998	90,005	1.11%
WAUSAU DRIVE UP	0	0	42	0	0	0	0	42	5,565	0.75%
MISC*									48,651	
TOTAL MCPL	215	0	940	98	0	298	4	1,555	208,361	0.75%
% of CIRC										
by COUNTY	0.10%	0.00%	0.45%	0.05%	0.00%	0.14%	0.00%			

*MISC=HOMEBOUND,WVLS-D,WVLS-L,III, OVERDRIVE

TOTAL MONTHLY CUSTOMER COUNT

For the month of March 2023

	2022 CURRENT MONTH	2023 CURRENT MONTH	% CHANGE
MARATHON COUNTY			
RESIDENT ADULT	65,436	58,663	-10.35%
RESIDENT CHILD	8,171	8,158	-0.16%
HOMEBOUND	170	108	-36.47%
STAFF	64	67	4.69%
TEMPORARY	460	452	-1.74%
TOTAL FOR MARATHON COUNTY	74,301	67,448	-9.22%
NON-COUNTY ON SITE BORROWERS			
ADULT	2,932	2,822	-3.75%
CHILD	216	223	3.24%
TEMPORARY	24	25	4.17%
TOTAL FOR NON-COUNTY ON SITE BORROWERS	3,172	3,070	-3.22%
INTERLIBRARY LOAN			
ILL	402	410	1.99%
GRAND TOTAL	77,875	70,928	-8.92%



Marathon County Public Library

Director Report

April 2023

Highlights

New Initiative with State Parks



We are thrilled to share that MCPL has been selected to participate in the **Check Out Wisconsin's State Parks at Your Library** program. This innovative new partnership is designed to introduce patrons to libraries and to Wisconsin State Parks. MCPL will be provided with 20-40 daily park admission passes and park education kits to distribute to library card holders throughout the program. This partnership project is provided at no cost and is made possible by the Wisconsin Association of Public Libraries/Wisconsin Library Association, the Wisconsin State Park System at the Wisconsin Department of Natural Resources, Friends of Wisconsin State Parks, the C.D. Besadny Conservation Fund grant from the Natural Resources Foundation of Wisconsin, and the Wisconsin Department of Public Instruction. We are excited to be selected for the program, which will run May 1 through December 31 of this year.

Sorter Update

Our new sorter will arrive sooner than expected, so preparations are underway to make the transition as smooth and successful as possible. Cables have been run, configuration details have been discussed, and we've determined how to make best use of the new device's additional sorting capacity.

By the time of the Library Board meeting, the Facilities department will have completed wall modifications, removal of the old sorter, and replacement of the carpet where the sorter had been. The new sorter is scheduled to arrive on April 25, with installation and testing on the following few days. We expect to be fully operational by the end of the day on April 28th. The dates may shift slightly, but time is built in to account for issues that arise.

We have worked out a plan for handling the additional manual sorting work during the downtime (a big thank you to the page team and the circulation desk team for helping out there). We will also have a "pardon our dust"-style sign ready to put in the area to let patrons know about this exciting project as it gets underway!

The new sorter offers a number of improvements over the old device: it is quieter, more energy efficient, simpler to repair, gentler on books, and best of all - it can do a finer-grained sort! Staff are looking forward to this long-anticipated upgrade.

Library Services

March was a busy month for Library Services. The team worked diligently on refining several library services, including our monthly newsletter, programming, and various behind-the-scenes procedures that support us in providing excellent service to our patrons. We were pleased to have Dr. Ozalle Toms in the library to speak about her book *Letting Perseverance Finish*, and we tried out something new with our "Let's Talk! Social Hour" programs meant to help Marathon County residents find community with each other. Our notary, proctoring, and one-on-one Tech Time appointments continued to be very popular with our patrons this month. Additionally, we did outreach to patrons in our Homebound program and sent make-your-own bookmark kits to 14 local care facilities.

Youth Services was particularly bustling with activity this month. LENA Start Marathon County began the first week of March with a total of six sites, two of which are held at MCPL. Youth Services staff organized supplies and helped facilitators get prepared for the 10-week parenting course. Classes run through the first week of May and meet once a week, and there are about 40 families participating in LENA this spring. Special spring break programming also kept Youth Services busy in March. This year we offered a LEGO Club, movie matinee, game day, and a very popular Mario Party. Kids came dressed as their favorite Super Mario characters, enjoyed crafts, and had fun completing a Super Mario Scavenger Hunt through the Children's department. Another popular event was an afternoon with local dinosaur enthusiast, Dino Chris. Chris brought his collection of fossils and replicas to show families and answered their questions. Over 100 people came to the library for this event and we look forward to partnering with Chris again this summer for more fossil fun. An introduction to Manga Drawing program was offered for the first time and brought a lot of teens into the library. Story times were well attended, especially the Play and Learn Story Time that is offered in partnership with Children's Wisconsin. In April, they will start offering two story times instead of the one to accommodate the large group that has developed.

Branches

Story time is increasing in popularity at many of our branches; for example, Marathon was visited by 60 children and Stratford welcomed over 120 during March. We hope to see even more story time friends in all locations as the year continues. Creative book displays were featured at all locations including ones like "Survival Stories," "I'm Ready for a Beach Read," "Irish I had More Time to Read," (books with green covers), and "Rock Your Paper with Scissors" (craft books).

Our Hatley branch held an escape room program over spring break that was extremely popular. Between Tuesday March 18th and Saturday March 22nd they had a total of 37 groups come through, ranging from 2 in a group up to 9 in a group and spanning all ages. A couple of groups came back more than once during the week. They ended up with a grand total of 147 participants!! We hope to continue offering this during winter and spring breaks to give families something different to do.

Spencer held their 6th Honor Flight Mail Call on March 29th. Adults and children came to the library to make cards for the Honor Flight, which will be leaving CWA in May. The library provided all necessary material including stamps, stickers, papers, markers, scrapbooking paper, etc. This year, the president of the Zoological Society of Marshfield took 50 amazing photos of animals at the Marshfield Zoo to use on cards. People came from not only Spencer, but Marshfield and Clark County as well. 363 cards were made for our veterans!



In Rothschild, 13 patrons attended our Make a PAWsome Friend event. The Paper Cities Kennel Club was on hand to share tips and techniques for safely interacting with dogs - both pups you know and don't know. Everyone had a great time and learned something new!

Branch coordinators attended the branch coordinator meeting on 3/17, and Nikki and Laura attended the programming committee meeting on 3/27.

Library Services Statistics & Activities

News

- Representatives from Library Services, Circulation, and both library managers met to discuss patron behavior issues and solutions on March 1
- Chad and Elizabeth attended the Central Wisconsin Book Festival Committee meeting on March 6
- Kate trained Ollie on inventory on March 7
- Julie, Taylor, and Katelyn attended the Monthly Team Lead meeting on March 8
- Kate, Tara, and Katelyn attended the Purchasing and Invoice Processing meeting on March 8
- Youth Services held a monthly meeting on March 9
- Ben attended a WVLS Webmaster meeting on March 16
- The Policies and Procedures Committee met on March 16
- Ben participated in GovDelivery E-newsletter training from the County on March 21
- The Programming Committee met on March 27
- Julie attended the WLA Literary Awards Committee meeting
- Julie added more items to the Central Wisconsin Digitization Project
- Dan R., Jailin, and Julie organized teen and adult book displays on themes of Wild West, Women's History, Mythopoeic, and Wisconsin Novels and Journeys
- Jailin sent donated cardstock for bookmarks, word searches, crosswords, and other materials to 14 local care facilities in March as part of our Homebound outreach efforts
- Katelyn visited multiple branches to meet with staff
 - March 3: Mosinee and Rothschild
 - March 28: Hatley and Rothschild
- Katelyn spoke at a career panel virtually for the UW-Madison iSchool on March 8
- Katelyn met with Stephanie to discuss branch wish list items on March 15
- Katelyn held a Branch Coordinators meeting on March 17
- Katelyn attended the Library Board meeting on March 20
- Katelyn met with Hannah to discuss the hiring process on Workday
- Katelyn, Leah, and Heather held interviews for the open Library Specialist position on March 30 and 31
- Katelyn held rounding with individual staff throughout the month
- Wausau's first and second floor study rooms were booked 114 times in March
- Notary: 25 appointments
- Proctoring: 7
- Tech Time: 8 appointments
- Homebound Services:
 - Items sent out: 403
 - Volunteer deliveries completed: 15
 - New (or recently returned) HB patrons: 2
 - Active HB accts at the start of the month: 85
 - Reading slips, letters, or notes received: 30
 - Activity packets sent: 14
 - Patrons directed to WTBB: 0
- Weeding:
 - Wausau: Adult Non-Fiction 300s, Adult books with discs (project with cataloging), Juvenile Audiobooks, Juvenile series, Juvenile Graphic Novels, Juvenile Fiction in storage
 - Edgar: Adult Fiction
 - Hatley: Juvenile series
 - Mosinee: Juvenile Fiction
 - Spencer: Young Adult Fiction, Juvenile DVDs

Events and Programs

Youth Events

Story Times:

- Mar. 1: Play & Learn Story Time – 51
- Mar. 2: Read Across America Story Time—46
- Mar. 6: Tales for Tots—20
- Mar. 7: MOMS Group Story Time—24
- Mar. 7: Book Babies—16
- Mar. 8: Play and Learn Story Time – 42
- Mar. 9: Family Story Time — 16
- Mar. 13: Tales for Tots—25
- Mar. 14: St. Michael's Outreach Story Time—27
- Mar. 14: Book Babies—22
- Mar. 15: Play and Learn Story Time—62
- Mar. 16: Family Story Time—32
- Mar. 20: Tales for Tots—53
- Mar. 21: Book Babies—18
- Mar. 22: Family Story Time – 36
- Mar. 23: Play and Learn Story Time—52
- Mar. 27: Tales for Tots—25
- Mar. 29: Book Babies—19
- Mar. 29: Play and Learn Story Time—74
- Mar. 30: Family Story Time—28

Other Programs:

- Mar. 1: G2M—13
- Mar. 2: LENA Lunch Class—4
- Mar. 2: LENA Evening Class—10
- Mar. 8: G2M—13
- Mar. 9: LENA Lunch Class—4
- Mar. 9: LENA Evening Class—8
- Mar. 14: Pokémon Club – 46
- Mar. 15: G2M—11
- Mar. 15: Teen Finger Knitting—0
- Mar. 16: LENA Lunch Class—3
- Mar. 16: LENA Evening Class—6
- Mar. 18: Teen Finger Knitting—5
- Mar. 18: Prehistoric Facts with Dino Chris—102
- Mar. 20: LEGO Block Party—52
- Mar. 21: Children's Movie Matinee: Encanto 11am showing – 20
- Mar. 21: Children's Movie Matinee: Encanto 1pm showing—39
- Mar. 22: Family Game Day—24
- Mar. 23: LENA Lunch Class—3
- Mar. 23: Boys and Girls Club Teen Tour—12
- Mar. 23: LENA Evening Class—8
- Mar. 23-25: Mario Party—250
- Mar. 28: Manga Drawing—37
- Mar. 30: LENA Lunch Class—4
- Mar. 30: LENA Evening Class—8
- Mar. 1-31: Readers Are Writers Online Writing Group—15

- **Number of March Youth Services programs – 45**
- **Total attendance for March Youth Services programs – 1385**

Adults/All Ages Events

- March 2: History Chats: Mapping Communities – 9 live virtual viewers
- March 9: History Chats: Mapping a Welcome – 8 live virtual viewers
- March 9: MCPL Movie Night: The Woman King – 3
- March 15: Let's Talk! Social Hour (2 sessions) – 6 at 10am, 2 at 6pm
- March 16: History Chats: Mapping the Cemeteries – 14 live virtual viewers
- March 21: "Letting Perseverance Finish" with Dr. Ozalle Toms – 6
- March 22: Extension Gardening Series: Starting from Seed (2 sessions) – 14 at 10am, 9 at 6pm
- March 23: History Chats: Mapping the Trails – 14 live virtual viewers
- March 25: Climate Fiction Reads Book Club – 3
- March 25: History Speaks: Public Transportation in Marathon County – 53
- March 30: History Chats: Mapping the First Survey – 9 live virtual viewers
- **Number of March programs and activities – 13**
- **Total attendance/participation for March programs – 150**

Media Summary

Social Media Statistics:

- Facebook (MCPL): 4,951 likes/follows (+89)
- Twitter: 1,233 followers (-7)
- Pinterest: 968 followers (-2)
- Goodreads: 326 friends (+1); 1,451 reviews (+26)
- Instagram: 1,065 followers (+7)
- YouTube: 525 subscribers (-3)

Hot Happenings in the River District (email newsletter)

- March 1- Read Across America Day
- March 8- Let's Talk! Social Hour
- March 15 – Letting Perseverance Finish with Dr. Ozalle Toms

WAOW Channel 9

- March 2- Area library celebrates Read Across America Day (Dan Richter, Library Marketing Specialist)
https://www.waow.com/news/area-library-celebrates-read-across-america-day/article_d911d1ce-b958-11ed-a981-df69f1a9e35a.html
- March 3- Mobile Wi-Fi hotspots now available at Marathon Co. Public Library
<https://www.wsaw.com/2023/03/03/mobile-wi-fi-hotspots-now-available-marathon-county-public-library>

WSAU 550 AM

- March 6- Internet hotspots now offered through Marathon County Public Library (Dan Richter, Library Marketing Specialist) <https://wsau.com/2023/03/06/internet-hot-spots-now-offered-through-marathon-county-library>

WSAW Channel 7

- March 3- Mobile Wi-Fi hotspots now available at Marathon County Public Library
<https://www.wsaw.com/2023/03/03/mobile-wi-fi-hotspots-now-available-marathon-county-public-library>
- March 20 - Marathon County Public Library adds showing of Encanto to Spring Break activities
<https://www.wsaw.com/2023/03/20/marathon-county-public-library-adds-showing-encanto->

[spring-break-activities](#)

- March 29 – Public invited to Spencer library to create card for Honor Flight veterans - <https://www.wsaw.com/2023/03/29/public-invited-spencer-library-create-card-honor-flight-veterans/>

City Pages

- March 2- Big Guide- All Locations: Tween Writing Group, 2-Sentence Story Contest; Wausau: MCPL Movie Night-“The Woman King,” Climate Fiction Book Club-“No More Fairy Tales: Stories to Save Our Planet,” Art Cluster, Play & Learn, Read Across America Day, Family Story Time, Tales for Tots, Bouncing Babies Story Time, Pokémon Club; Athens: Washi Tape Bookmarks, Book Club-“The Wives,” Family Story Time; Edgar: Book Club-“Before We Were Yours,” Family Story Time; Hatley: Book Club-“The Last Thing He Told Me,” Family Story Time; Marathon City: Lavender-Scented Gnomes, Book Club-“Maybe You Should Talk to Someone,” Family Story Time; Mosinee: Book Club-“The Reading List,” Month of Crafts & Coloring, Family Story Time; Rothschild: Book Club-“Maid,” LEGO Block Party, Family Story Time, Constellation Lacing Cards; Spencer: As the Page Turns Book Club-“The Orphan Collector,” Stratford: Book Club-“Dear Edward,” Family Story Time
- March 9 - Big Guide - All Locations: Mobile Wi-Fi Hotspots available at MCPL; Wausau: MCPL Movie Night – “The Woman King,” Let’s Talk! Social Hour, Friends of MCPL Members-only Book Sale, Prehistoric Facts with Dino Chris, Letting Perseverance Finish with Dr. Ozalle Toms, Climate Fiction Book Club-“No More Fairy Tales: Stories to Save Our Planet,” Gardening Class – Starting from Seed; Edgar: Edgar Book Club – “Before We Were Yours”; Hatley: Hatley Book Club – “The Last Thing He Told Me,” Spring Wine Bottle Vases; Spencer: Spencer Branch Cribbage, As the Page Turns Book Club – “The Orphan Collector”; Athens: Athens Book Club – “The Wives,” Washi Tape Bookmark; Stratford: Stratford Book Club – “Dear Edward,” Sock Bunny Craft; Marathon City: Marathon City Book Club – “Maybe You Should Talk to Someone”; Mosinee: Mosinee Book Club – “The Reading List”; Rothschild: Rothschild Book Club – “Maid”
- March 16 – Big Guide Highlights – Wausau: Prehistoric Facts with Dino Chris, Hatley: Escape Room Family Adventure; Big Guide – All Locations: Mobile Wi-Fi Hotspots available at MCPL; Athens: Washi Tape Bookmark; Wausau: Friends of MCPL Book Sale, Prehistoric Facts with Dino Chris, “Letting Perseverance Finish” with Dr. Ozalle Toms, Climate Fiction Book Club – “No More Fairy Tales,” Gardening Class – Starting from Seed; Mosinee: Book Club – “The Reading List,” Spencer: As the Page Turns – “The Orphan Collector,” Stratford: Sock Bunny Craft; Rothschild: Book Club – “Maid”
- March 23 – Big Guide – All locations: Mobile Wi-Fi Hotspots available at MCPL, Grab and Go needlepoint butterfly magnets, Grab and Go create your own stamp, Tween writing group, 2 sentence story contest; Wausau: Climate Fiction Book Club-“No More Fairy Tales: Stories to Save Our Planet,” Play and Learn, Tales for Tots, Bouncing Babies story time, Mario Party, Manga Drawing, Family story time, Earth Day story time; Mosinee: Craft supply swap, March month of craft and coloring; Spencer: Honor Flight Mail Call; Rothschild: Glass bauble magnets, Make a pawsome friend, LEGO Block Party, Family story time; Edgar: Book club – “Anxious People,” Marathon City: Book club – “The School for Good Mothers,” Family story time; Hatley: Family story time, Escape Room Family Adventure; Stratford: Family story time
- March 30 – Big Guide – All locations: Mobile Wi-Fi Hotspots available at MCPL, Grab and Go Crafts for Adults, Grab and Go Craft for Kids, Tween Writing Group, 2-Sentence Story Contest; Rothschild: Glass Bauble Magnets, Book Club – “The Henna Artist,” LEGO Block Party, Family Story Time, DIY Rainbow Fish; Mosinee: Crafts & Games Social Hour, Book Club – “All Adults Here,” March Month of Craft and Coloring, Family Story Time; Wausau: Movie Night – “The Fabelmans, Climate Fiction Book Club – “Afterglow,” Tales for Tots, Bouncing Babies Story Time, Play and Learn, Family Story Time, Earth Day Story Time, Pokemon Club, Poetry Journal for Teens; Athens: Needle Felting, Book Club – “The Night Tiger,” Family Story Time; Marathon City: Book Club – “The School for Good Mothers,” Family Story Time; Spencer: What’s New in Spencer, Cribbage, Book Club – “Heartbreaker”; Edgar: Book Club – “Anxious People,” Family Story Time; Hatley: Book Club – “The Book Woman of Troublesome Creek,” Family Story Time; Stratford:

- Book Club – “Bewilderment,” Family Story Time, LEGO Brick Building Brain Break
- Mosinee Times
- February 2- MCPL Book Clubs, February 2023: Athens: Book Club-“All Adults Here;” Edgar: Book Club-“Uncommon Type;” Hatley: Book Club-“The Seven Husbands of Evelyn Hugo;” Marathon City: Book Club-“Black Cake;” Mosinee: Book Club-“What You Wish For;” Rothschild: Book Club-“Apples Never Fall;” Stratford: “The Lincoln Highway”
- February 23- MCPL Youth Events, March 1-15, 2023- All Locations: Tween Writing Group; Wausau: Read Across America Day, Pokémon Club; Rothschild: LEGO Block Party, Constellation Lacing Cards

Mosinee Times

- March 2- MCPL Mosinee Branch to offer a Month of Crafts & Coloring in March
- March 9 – Friends of MCPL to host next members-only book sale March 18
- March 16 – MCPL Wausau to offer free classes on starting seeds indoors
- March 30 – MCPL Offers Writing Group
- March 30 – Visit MCPL Mosinee Branch for Crafts and Games Social Hour April 5

Record Review

- March 1- Athens: Family Story Time, Book Club-“The Wives;” Edgar: Book Club-“Before We Were Yours,” Family Story Time; Marathon City: Book Club-“Maybe You Should Talk to Someone,” Family Story Time; Stratford: Book Club-“Dear Edward,” Family Story Time
- March 8 – Athens: Family Story Time, Book Club – “The Wives;” Edgar: Book Club – “Before We Were Yours,” Family Story Time; Marathon City: Book Club-“Maybe You Should Talk to Someone,” Family Story Time; Stratford: Book Club-“Dear Edward,” Family Story Time
- March 15 – Athens: Bookmark craft, Story time; Edgar: Story Time; Marathon City: Story time; Stratford: Spring craft – “Sock bunny creations,” Book Club - “Dear Edward,” Story time
- March 22 – Athens: Story time; Marathon City: Story time; Stratford: Story time
- March 29 – All locations: Grab and go adult craft, story contest, tween writing group, grab and go kids craft; Athens: Story time, needle felting, book club; Edgar: Book club, story time; Marathon City: Book club, story time; Stratford: LEGO brick building brain break, story time, book club

Wausau Pilot & Review

- March 2- Historical society readies for new Chats, Speaks events
<https://wausapilotandreview.com/2023/03/02/historical-society-readies-for-new-chats-speaks-events>
- March 6- Marathon County Public Library programs- Wausau: MCPL Movie Night-“The Woman King,” Let’s Talk Social Hour; Hatley: Spring Wine Bottle Vase Craft
<https://wausapilotandreview.com/2023/03/06/marathon-county-public-library-programs-28>
- March 10 – Marathon County Public Library programs – All locations: Two sentence story contest, tween writing group; Wausau: Finger knitting for teens, Prehistoric Facts with Dino Chris, Friends of MCPL Members-Only book sale, Letting Perseverance Finish with Dr. Ozalle Toms, Family Film Matinee-“Encanto,” Family Game Day, Starting Seeds Indoors, Mario Party, Manga Drawing; Hatley: Escape Room Family Adventure; Rothschild – Make a Pawsome Friend
<https://wausapilotandreview.com/2023/03/10/marathon-county-public-library-programs-29/>
- March 16 – Marathon County Public Library programs – Mosinee: Craft supply swap; Rothschild: Glass bauble magnets
- March 24 – Your Words: Marathon County Board should restore library funding after missteps -
<https://wausapilotandreview.com/2023/03/24/your-words-marathon-county-board-should-restore-library-funding-after-missteps/>
- March 28 – Marathon County Public Library book clubs: April -
<https://wausapilotandreview.com/2023/03/28/marathon-county-public-library-book-clubs-april-4/>
- March 29 – April story time dates set at Marathon County Public Library -

<https://wausaupilotandreview.com/2023/03/29/april-story-time-dates-set-at-marathon-county-public-library/>

The Wausau Sentinel

- March 23 – Library to showcase Spielberg’s life story - <https://www.wausausentinel.com/articles/88/view>

Wausau Times/Buyers Guide

- March 1- Out & About- Athens: Book Club-“The Wives;” Edgar: Book Club-“Before We Were Yours;” Hatley: Book Club-“The Last Thing He Told Me;” Marathon City: Book Club-“Maybe You Should Talk to Someone;” Mosinee: Book Club-“The Reading List;” Rothschild: Book Club-“Maid;” Spencer: As the Page Turns Book Club-“The Orphan Collector”
- March 8 – New monthly social hour for adults coming to MCPL Wausau
- March 15 – Mobile Wi-Fi hotspots now available at Marathon Co. Public Library
- March 22 – MCPL Book Clubs: April; Out & About – Mobile Wi-Fi hotspots available at MCPL now through the end of 2023
- March 29 – MCPL to screen 2022 Steven Spielberg film during next movie night; Out & About – All locations: Needlepoint butterfly magnet; Wausau: Climate fiction book club; Mosinee: Craft supply swap; Rothschild: Glass bauble magnet; Marathon City: Book club – “The School for Good Mothers;” Edgar: Book club – “Anxious People;” Hatley: Book club – “The Book Woman of Troublesome Creek;” Athens: Book club – “The Night Tiger;” Mosinee: Book club – “All Adults Here;” Spencer: Book club – “Heartbreaker”

Materials

Youth

	2023 Annual Budget	Rollover from 2022	Total Appropriation	Monthly Allotment	Free Balance	Spent as of 3/31/2023	% Spent
Juvenile Audiobooks	\$9,000.00	\$0.00	\$9,000.00	\$750.00	\$7,450.29	\$1,549.71	17%
Juvenile CDs	\$500.00	\$0.00	\$500.00	\$41.67	\$310.86	\$189.14	38%
Juvenile DVDs	\$8,500.00	\$22.48	\$8,522.48	\$708.33	\$6,617.29	\$1,905.19	22%
Juvenile Video Games	\$2,300.00	\$30.68	\$2,330.68	\$191.67	\$1,695.32	\$635.36	27%
Young Adult Audio Books	\$1,650.00	\$70.35	\$1,720.35	\$137.50	\$1,412.40	\$307.95	18%
Juvenile e-books	\$1,500.00	\$0.00	\$1,500.00	\$125.00	\$1,500.00	\$0.00	0%
Youth AV Subtotal	\$23,450.00	\$123.51	\$23,573.51	\$1,954.17	\$18,986.16	\$4,587.35	19%
Juvenile Fiction	\$25,500.00	\$55.72	\$25,555.72	\$2,125.00	\$19,389.55	\$6,166.17	24%
Juvenile NonFiction	\$27,500.00	\$57.47	\$27,557.47	\$2,291.67	\$21,960.28	\$5,597.19	20%
Juvenile Picture Books	\$30,000.00	\$104.35	\$30,104.35	\$2,500.00	\$23,947.59	\$6,156.76	20%
Juvenile Spanish	\$1,400.00	\$0.00	\$1,400.00	\$116.67	\$1,034.48	\$365.52	26%
Juvenile Standing Order Print	\$7,500.00	\$0.00	\$7,500.00	\$625.00	\$5,053.59	\$2,446.41	33%
Young Adult Fiction	\$12,000.00	\$43.96	\$12,043.96	\$1,000.00	\$8,773.75	\$3,270.21	27%

Young Adult Graphic Novels	\$3,500.00	\$142.16	\$3,642.16	\$291.67	\$2,705.61	\$936.55	26%
Young Adult NonFiction	\$3,400.00	\$0.00	\$3,400.00	\$283.33	\$2,725.87	\$674.13	20%
Youth Print Subtotal	\$110,800.00	\$403.66	\$111,203.66	\$9,233.33	\$85,590.72	\$25,612.94	23%
Youth Services TOTAL	\$134,250.00	\$527.17	\$134,777.17	\$11,231.43	\$104,576.88	\$30,200.29	22%

Adult

	2023 Annual Budget	Rollover from 2021	Total w/carryover	Monthly Allotment	Free Balance	Spent as of April 3, 2023	% Spent
Adult Audiobooks	\$12,000.00	\$549.01	\$12,549.01	\$1,090.91	\$9,485.48	\$2,514.52	20.95%
Adult Music CD	\$5,500.00	\$699.42	\$6,199.42	\$500.00	\$4,309.41	\$1,190.59	21.65%
Adult DVD	\$17,500.00	\$1,043.69	\$18,543.69	\$1,590.91	\$12,270.66	\$5,229.34	29.88%
Adult Video Games	\$1,550.00	\$119.98	\$1,669.98	\$140.91	\$1,400.02	\$149.98	9.68%
Adult AV Subtotal	\$36,550.00	\$2,412.10	\$38,962.10	\$3,322.73	\$27,465.57	\$9,084.43	24.85%
Adult Paperbacks	\$3,035.00	\$164.63	\$3,199.63	\$275.91	\$2,617.65	\$417.35	13.75%
Adult Paperbacks S.O.	\$2,415.00	\$0.00	\$2,415.00	N/A	\$1,450.00	\$965.00	39.96%
Adult Fiction	\$47,000.00	\$429.81	\$47,429.81	\$4,272.73	\$33,573.35	\$13,426.65	28.57%
Adult LT Fiction	\$7,500.00	\$74.55	\$7,574.55	\$681.82	\$5,291.79	\$2,208.21	29.44%
***Adult LT S.O.	\$6,000.00	\$0.00	\$6,000.00	\$545.45	\$4,730.16	\$1,269.84	21.16%
Adult Non-fiction	\$67,000.00	\$2,592.19	\$69,592.19	\$6,090.91	\$47,671.82	\$19,328.18	28.85%
Adult Non-fiction S.O.	\$2,000.00	\$0.00	\$2,000.00	N/A	\$2,000.00	\$0.00	0.00%
Adult Biographies	\$12,000.00	\$336.33	\$12,336.33	\$1,090.91	\$9,686.54	\$2,313.46	19.28%
Adult Spanish	\$750.00	\$66.43	\$816.43	\$68.18	\$743.62	\$6.38	0.85%
Adult Hmong	\$750.00	\$0.00	\$750.00	\$68.18	\$631.06	\$118.94	15.86%
Overdrive - ebooks	\$15,000.00	\$0.00	\$15,000.00	\$1,363.64	\$12,463.83	\$2,536.17	16.91%
Adult Print Subtotal	\$163,450.00	\$3,663.94	\$167,113.94	\$14,859.09	\$120,859.82	\$42,590.18	26.06%
Adult Services TOTAL	\$200,000.00	\$6,076.04	\$206,076.04	\$18,181.82	\$148,325.39	\$51,674.61	25.84%

Support Services Statistics & Activities

Circulation Team

- New library card applications processed by the Circulation Team: 227
- Circulation total for Wausau First Floor: 33,401
- Ashley H processed 224 Interlibrary Loan items

- Homebound checked out 685 items
- March Passports News:
 - 36 Adult Passport Books
 - 13 Minor Passport Books
 - 1 Adult Passport Card
 - 8 Card and Book

The MCPL Passport team accepted a total of 48 passport applications accepted at \$35.00 ea. and 74 photos were taken at \$10.00 each for a total of \$2,420.00 recorded. We also assisted with 26 renewal applications.

- The Circulation Team held a group meeting on 3/16/23. Support Services West covered the desk during the meeting.
- Kitty R attended Leads meetings with Director and/or Managers - March 8, & 28
- Kitty R attended the V-CAT Cooperative Circulation Meeting - March 10
- Kitty R sent out Tornado/Severe Thunderstorm weather procedures to staff in preparation for severe weather alerts.
- Erin Q has passed her training and has become MCPL's newest Passport Facility Agent.
- Erin Q is currently working on items with internal noted damage, put in noted damage stamp and removed message.
- Erin Q Identified data entry errors in Teller and a way to correct the issues.
- Erin Q made a cheat-sheet with TV channels and radio stations for a patron that regularly calls. This sheet will assist the Main Desk staff when answering the patron's questions.
- Ashley H -Trained Erin Q and Maggie B on ILL duties.
- Ashley H - Enrolled in "*Handling Medical Emergencies*" Gale Course
- Ashley H and Olivia B attended a meeting with Management and other staff to discuss behavioral problems and procedures to eliminate issues on March 1
- Olivia B started working on the Artworks Portfolio for patrons to peruse.
- Olivia B has organized the behavior/banning folder to keep it up to date.
- Jeff P completed Gale Course, "*Dealing with Difficult People*".
- Maggie B is currently taking passport acceptance training from the Department of State.
- Maggie B is assisting Ollie C with the weeded withdraw/delete carts.
- Maggie B assists Jailin P with Homebound duties.
- Four patrons were banned from the library over the course of the month due to policy violations.

Support Services Team

- Chris L began her new role as Team Lead in Support Services beginning on 3/6.
- Chris L, James B & Dawn L met with Katie Z & Rachel M of WVLS regarding deletion of old order records on 3/7.
- Members of Support Services, Library Services & Admin Team met to discuss purchasing and invoice processing workflows on 3/8. Topics discussed included cancellations and the various types of backorder reports and their handling. The goal is to share knowledge and find opportunities for improvement. Additional meeting series are being planned to cover other multi-department workflows.
- Dawn L continues work on Standing Order, Cancellation and Backorder process flowcharts.
- Dawn L met with Katie Z of WVLS for Create List training.
- Team leads met with Leah 3/8.
- Alexander and Chris L attended V-Cat ILS Evaluation and Review Committee meeting 3/9. Discussion focused on scheduling of site visits (conducted virtually or in person) to Koha (supported by ByWater) and Sierra libraries.

- Michelle K completed a Gale course “Get assertive!”
- Kayla K covered Circ desk with Ollie C during the Circ Team meeting 3/16.
- Kayla K, assisted by the Page Team, completed 2 relabeling projects: 1. Adult nonfiction 900s. 2. Addition of “GN” to the call numbers on adult graphic novels to make them easier to shelve correctly.
- James B worked to identify and correct various Aspen display issues: 1. Non-magazine bibs displaying as magazines. 2. DVD TV series grouping incorrectly (work is in progress). 3. Book + CD and Book + DVD format display.
- James B, Chris L and Rachel M of WVLS met on 3/20 to work through Aspen documentation regarding which MARC fields Aspen uses to identify an item’s format and to develop a list of questions for our Aspen representative.
- Support Services Team Leads met with Alexander 3/28.
- Baker & Taylor deliveries appear to be picking up.
- Circulation total for Wausau Drive Up: 1,875.

Page Team

- Facilities installed a compressed shelving unit in the back Circulation office area. The whole of the adult storage collection is currently on the unit and the children/young adult collection will be housed there soon.
- Ollie C helped cover the Circ desk for a circulation staff meeting on March 16th.
- Adult non-fiction 300’s is in the process of being weeded. Two lists have been completed already with more to happen next month.
- Juvenile fiction and graphic novel weeding lists from last month were finished during the first week of March.
- Maria P completed the Missing & Missing in Inventory report for January 2023, and she found one item.
- The team assisted Support Services in relabeling adult non-fiction 900’s, adult graphic novel collection, and the adult Hmong collection.
- We received a timeline for our new sorter! Wall modifications will begin on April 11, and the new sorter should be fully operational by the end of the day on April 28th. We are working to clear as many carts from weeding projects, storage, and overflow in preparation for having a backlog of items during the interim of old sorter being removed to the new sorter being operational. The team is also preparing temporary workflows without the sorter during the replacement process.
- Ollie C shifted the adult Spanish collection to make use of an empty shelf and give the collection some extra room.
- The page team shelved approximately 33,625 items during the month of March.

Information Technology

- The security update that caused our DHCP server to have issues has been identified and a fix has been sent out by V-Sphere. This server update prevented our virtual servers from booting securely. David has applied the fix to all our servers and will schedule the update patch for some time in the near future. We have not received reports of internet connection issues since the implementation of this fix.
- While going to the branches to replace batteries on our door counters, David was able to complete our technology inventory and have all our devices accounted for in our Web Help Desk software. This will help with tracking equipment issues and will allow us to schedule replacement as these devices near end-of-life support from the manufacturers.

- David gathered a large amount of information from our Web Help Desk asset tracking software (and elsewhere) to support the development of a rotating technology replacement plan, which is now complete. The plan currently contains estimated replacement dates and costs through 2034. Since MCPL has not had such a detailed technology plan before, this will continue to evolve over the next decade or so as we are able to compare the projected costs/dates to the actual costs/dates and adapt accordingly.
While we were aware that several devices were well overdue for replacement, developing this plan clarified the scale of the issue. Fortunately, this plan will help keep necessary technology replacement on pace to avoid that in the future (primarily by making savings needs clearer). Further enhancements to the plan are under consideration to assist in that regard (e.g. additional reporting tools for ease of use; extending the spreadsheet's underlying logic to apply to an indefinite number of years rather than the pre-defined eleven years).
- David has increased the number of restore points that our data backup saves from 30 to 45. We will now be able to go back 45 days to retrieve any lost files or folders.
- The new storage/charging cart has arrived for the new laptops. These will help to keep our new laptops in a charged state while making them easier to transport around the building. This will be a nice upgrade from the cargo cases that are currently in use.
- 4 new network data lines have been run to the sorter location in preparation for the arrival of our new book sorter, which has been scheduled for April 25.
- Several projects remain ongoing:
 - Continued organization of the IT work area and server areas.
 - Creating technology tutorials for staff.
 - Investigate what needs to be done to continue outdoor Wi-Fi antennae installation at remaining branches.
 - Athens: Discussions paused pending new location decision
 - *Edgar: Installed*
 - Hatley: Pending install
 - Marathon City:
 - *Mosinee: Installed*
 - Rothschild: Need written permission to install
 - Spencer:
 - *Stratford: Installed*
- Additional projects are on the horizon:
 - Plan a deployment date for Windows 11.
 - Investigate moving library to Office 365 licensing instead of the current Office 2013 in use.
 - Investigate replacing CASSIE.
 - Investigate Wireless printing options.

Branch Statistics & Activities

Athens Monthly Report

Events and Programs

- Book Club: This month the Athens Book Club read *The Wives* by Tarryn Fisher. A lively discussion was held on March 14 with 5 patrons attending.
- Athens held a week-long event where patrons were able to come in and make their own bookmarks with pre-cut tag-board and Washi tape. A wide variety of patrons came in to enjoy this event with a total of 26 participants.
- Upcoming Programs: The Athens Book Club will be reading *The Night Tiger* by Yangsze Choo for April. Book Club meets on Tuesday, April 11 at 2:00pm in the Board Room of the Athens Village Hall. Story Time occurs in Athens on a weekly basis on Mondays from 10:30am-11:00am with the last date being April 26 until it starts up again in summer. The week of April 10th Athens will be having a Needle Felting craft event.

Circulation Statistics

- Athens had a total of 0 curbside appointments in the month of March.
- In March, Athens circulated a total of 1,904 items. This is a 9.55% increase from March of 2022. In 2023 year-to-date, Athens has circulated 5,468 items. This is a 22.7% increase from 2022.

Library News

- This month's adult displays included "Spring is Coming" featuring books with the word "Spring" in the title, and "Women's History Month" showcasing books with women who made a difference in history.
- We had up a children's display for March Madness and Library Lucky Treasures featuring books about treasure.
- We continue to do our own replacement of faded labels on books.
- Nikki worked on the 2023 Inventory.
- Nikki held book talks for a group of 7/8 graders from a local school.
- Nikki attended the Branch Coordinator Meeting on March 17th and the Programming Committee meeting on March 27th.
- Shahara covered in Athens while Nikki helped at Rothschild.

Facilities

- David came out to Athens to do technology inventory and also returned/set up our third patron computer.
- Athens internet and phone were down on Wednesday March 15th and Thursday March 16th due to a snapped cable from snow and ice falling off the roof. Spectrum will come back when the snow melts to see about running the cable underground as this is the second time this has happened so far this year.

Edgar Monthly Report

Events and Programs

- Grab n Go crafts: 5 Children's Shattering Boomerangs.
- Book club discussed the book "Before We Were Yours" with 6 people attending.
- Story time was held on the 7th with 1 adult and 2 children followed by an egg craft (2) and on the 21st with 2 adults and 3 children followed by a frog craft (3)

Circulation Statistics

- The circulation statistics for the month of March were 1,574 items checked out. This is an 8.81% decrease for the same month last year. A total of 4,339 items have been checked out so far this year. This is a 3.79 % decrease from 2022.
- There were 0 curbside pickups for the month.

Library News

- Dana filled in at Hatley on the 20th and 27th
- Dana put in her notice of resignation her last day being 4/1
- Hannah attended the Coordinator meeting on the 17th
- Think Spring! Display was set up with coloring sheets
- Award winning books displayed in Children's area

Facilities Updates

- None at this time.

Hatley Monthly Report

Events and Programs

- Book Club – “The Last Thing He Told Me” had our biggest turnout to date with 10 participants
- Grab N Go programs
 - Grab n Go – Shattering Boomerang – we had 12 left at the beginning of the month and gave out 9
- Story Time is held weekly on Tuesdays @ 10:30a
 - March 7th we did books by Eric Carle and had 2 participants
 - March 14th we did books on Rainbows and had 5 participants
 - March 21st we did books on Poetry and had 13 participants
 - March 28th we did books on Spring and had 7 participants
- Wine Bottle Vase was on Wednesday March 15th. We had 5 total participants create their own unique vase using Recycled Wine Bottles, paint, and yarn.
- Tuesday March 21st thru Saturday March 25th we held our Family Escape Rooms. Each day we had two rooms going (a harder one that stayed the same each day and an easier one that changed each day). Over the 5 days we had groups, ranging from 2 people to 9 people come through, with a couple of the groups coming back more than once! This ended up with a total of 147 total participants over the 5 days. We are hoping to continue offering this during the winter and spring breaks to give families something fun and different to do.
- Upcoming programs:
 - Book Club on April 11th will be “The Book Woman of Troublesome Creek.”
 - Grab N Go Crafts – Create Your Own Stamps and Needlepoint Butterfly Magnets
 - Earth Day Crafts on April 19th
 - Wooden Apples on April 22nd
 - Intro to Composting April 26th
 - Story Times are back to being EVERY Tuesday morning at 10:30a

Circulation Statistics

- Hatley circulated 1,797 for the month of March. This is a 20.85% increase. Year to date is 5,277 items. This is a 24.81% increase from last year.

Library News

- Julie G helped cover an emergency shift
- Laura W helped cover and emergency shift
- Robin helped in Rothschild
- Dana C helped cover 2 shifts

- Heather attended a Zoom meeting for the PBS learning Cohort
- We continue to send in items to be labeled and cleaned
- Inventory has been started for the year
- Juvenile Series and Adult Paperbacks have been weeded
- Katelyn S and Stephanie M came and did a branch visit

Facilities Updates

- None at this time.

Marathon City Monthly Report

Events and Programs

- Book Club: Megan and 10 patrons had a lively and thoughtful discussion of the book *Maybe You Should Talk to Someone* by Lori Gottlieb. The book club meets on the second Monday of the month from 5:45-6:45 pm. The next book club session will meet on Monday, April 10th with a discussion of the book *The School for Good Mothers* by Jessamine Chan.
- On March 8, we offered a special Grab & Go kit here in Marathon City. Teens and adults were able to stop in and pick up a cute Lavender Gnome Sachet kit. We gave out 32 of these kits.
- Story Time: We began offering regular story time programs on January 5. These 30-45 minute programs are held on Thursday mornings at 10:30 am. March was a great month to come to story time. We had 44 caregivers and children join in the fun with themed stories, songs and activities. The themes we focused on this month were mittens, polar bears, pancakes/maple syrup and signs of spring. We have had a slow start, but are seeing a great increase in participation and are hopeful that more families will continue to discover our fun-filled story time.
- The 4K classes from St. Mary's School made their monthly visits again on March 8th & 9th. Lisa read stories and led some songs. The students also got a chance to check out a book by themselves. Two teachers and 10 students visited each day.
- In the month of April, we will offer our monthly book club and our weekly story time events. The 4K from St. Mary's will also make its monthly visit. We will be offering MCPL Grab & Go kits for all ages. The kits this month will be *Creating Your Own Stamp* and *Needlepoint Butterfly Magnets*. Folks can stop in any time during the month of April to pick up a kit.

Circulation Statistics

- Marathon circulated 2,744 items during the month of March, which is a 9.71% decrease from this time last year. So far in 2023, Marathon has circulated 7,680 items. This is a 1.80% decrease over last year.

Library News

- Lisa participated in the virtual coordinator's meeting on March 17.
- We look forward to our first branch bonding night on April 14.

Facilities Updates

- None at this time.

Mosinee Monthly Report

Events and Programs

- Family Story Time on the 8th again brought in no participants. After getting only 1 non-repeating participant since we went back to in person story time last fall, and offering two different time slots without success, we will be temporarily pausing our biweekly Family Story Time offerings. We will work on re-building connections with families and community this summer with a special focus on growing a new story time audience.
- Book Club: Due to a staff vacation this month's book club met downstairs on the 20th so that Sarah could still participate in the discussion on *The Reading List* with the 3 participants.

- We held our popular Craft Swap program on the 28th and had 13 patrons drop off supplies which 6 patrons had a ton of fun picking out something new from!
- Passive Programs: This month we had a March Madness themed voting for our patron's favorite genre, with 48 patrons voted in favor of fantasy as their favorite. We also started back up our popular annual March Month of Crafts and Coloring in the children's section, with 22 adults and 52 children making cherry blossom wind socks, paper loop bugs, and coffee filter butterflies.
- Upcoming Programs: Yarn and Games Social Hour and Adult Book Club will continue. We will also be starting our Second Grade school visits again with Mosinee Elementary, so second graders can learn all our library and get their own library cards.

Circulation Statistics

- Mosinee circulated 1,792 items in March 2023. This is a 10.14% increase. Mosinee has circulated 7,533 items in 2023. This is a 5.92% increase.

Library News

- Displays: In honor of National Craft Month, we made a "Rock your paper with scissors" craft display, where we displayed our plethora of craft books along with promotional materials for our March 28th Craft Swap. Our circulation desk display let readers know that our "spirit animal is a bookworm", and the adult fiction display featured female authors in honor of Women's History Month. Our large display by the public computers told readers how our display books are "as good as gold" and our children's chapter book section featured a "drawn to books" display in honor of Youth Art Month.
- Curbside services continued throughout the month of March. At the end of the month we had a total of 3 curbsides.
- Adult fiction and adult DVDs were weeded.
- Staff continued sending in items that needed new spine labels, and appreciate all the hard work Support Services is doing!

Facilities Updates

- We are still waiting on A&A Lock Services to redo our entrance locks.
- We are still investigating adding a handrail to our handicap ramp outside the Second Street entrance, which has been requested by several patrons in our community to help allow access to all into the building.
- We are still waiting to hear on the possibility of getting new windows.
- Our elevator was inspected on the 20th with everything passing inspection. Our next inspection will be in June, and in the meantime the technician submitted a proposal for testing due in May.

Rothschild Monthly Report

Events and Programs

- Currently, story time is scheduled for every other Tuesday. In March, we had 22 participants. In April and May, we will be hosting story time on both Tuesday and Thursday of every other week to see if that positively impacts attendance.
- In March, book club met and 7 members discussed *Maid: Hard Work, Low Pay, and a Mother's Will to Survive* by Stephanie Land. In April, the club will discuss *The Henna Artist* by Alka Joshi.
- 13 patrons attended our Make a PAWsome Friend event. The Paper Cities Kennel Club was on hand to share tips and techniques for safely interacting with dogs - both pups you know and don't know. Everyone had a great time and learned something new!
- 4 people joined us for Lego Block Party and were thrilled to use their imaginations and build interesting creations in the library. We also held a craft day for kids where we made constellation lacing cards and a craft night for adults where we made glass bauble magnets.
- In March, we had various book displays including ones featuring books about space, survival stories, pet stories, beach reads, and our newly moved adult graphic novel collection.

Circulation Statistics

- In March, Rothschild circulated 9,001 items. This is 3.16% increase from last year. In 2023, Rothschild circulated 24,233 items. This is 3.26% increase from last year.
- We had 0 curbside pickups.

Library News

- Rothschild staff completed many collection maintenance tasks. We weeded the J fiction and picture book collections. We also continued inventory, disc cleaning, and relabeling.
- Laura attended the team leads meeting on 3/8, the branch coordinator meeting on 3/17, and the programming committee meeting on 3/27.
- David completed an IT visit on 3/10.

Facilities Updates

- None at this time.

Spencer Monthly Report

Events and Programs

- On March 1st and 22nd Lue did a Story Time for Rookie Rockets Day Care Center. 13 children enjoyed Lue's stories.
- "Cribbage At The Library" was held on March 14th with 8 adults attending.
- On March 15th, the Kindergarten classes from Spencer Elementary School came to the library. Audrey read them stories and the children were allowed to check out books. A total of 35 attended.
- March 20th, the Spencer Book Club aka "As The Page Turns" met to discuss the book, "The Orphan Collector" by Ellen Marie Wiseman. 10 adults participated in the discussion.
- March 29th, our 6th annual "Honor Flight Mail Call" was held. This program is designed to make cards for the veterans on the next Honor Flight leaving CWA in May. The goal was to make between 150 and 200 cards and with 22 dedicated people we ended the night with a total of 363 cards. The cards were beautifully designed and written with heartfelt words of appreciation.
- The Bethany Christian School, grades 1st, 2nd and 3rd came to the library on March 30th. Audrey read them a story and then showed them where they could find different types of books including series, picture books and non-fiction. There were 17 in attendance.
- Spencer had two curbside pickups this month.

Circulation Statistics

- Spencer has circulated 1,345 items in the month of March. This is a decrease of 1.18%. Spencer has circulated 3,441 items in 2023. This is a decrease of 4.07%

Library News

- We started the month with a Dr.Suess display for children.
- Trying to wish warm weather on us, we put up an island theme entrance into our library with palm trees, tikki umbrellas, toys used on a beach and a huge sun. We also added a display of summer themed books. We got a lot of smiles and laughs as people walked in.
- On March 8th, David Hahn came to our library to change the door counter batteries.
- The Young Adult section and the Junior DVD section was weeded as the shelves were getting very full.
- The children picture books were taken off the new shelf and put with the regular shelving.
- We continue to send bins for new spine labels to Wausau.

Facilities Updates

- The Spencer Fire Department did a check on our EXIT signs and the fire extinguisher.

- The Village of Spencer always makes sure our sidewalk to the library is shoveled and cleared of ice.

Stratford Monthly Report

Events and Programs

- We welcomed 122 children and adults to our weekly Family Story Times on Wednesday mornings in March. The story times included interactive readings of wonderful books, as well as action songs, crafts, and flannel board stories.
- Eleven children from St. Joe's P-K visited the library for a story time and book check-out March 8.
- Six people attended our Book Club on March 15 to discuss *Dear Edward* by Ann Napolitano.
- St. Joe's 1/2/3rd graders visited the library for book check-out on March 8 and 22. A total of 14 students and 2 adults attended.
- St. Joe's 4th and 5th grade classes visited the library and checked out books on March 10 and 24. A total of 2 adults and 12 children visited.
- St. Joe's 6th and 8th grade classes visited the library and checked out books on March 10 and 24. A total of 2 adults and 26 children visited.
- Fifty-five people participated in a self-directed indoor St. Patrick's Day Scavenger Hunt.
- Ten people created adorable sock bunnies during an adult crafting event here on March 21.
- A representative from Congressman Tom Tiffany's office conducted Open Hours here on March 22. There were no attendees.
- Bug Tussel met in our Community Room on March 25. There were no attendees.

Circulation Statistics

- We circulated 2,360 items in March. This is a 23.75% increase from last year. So far in 2023, we circulated 6,169 items. This is an 8.11% increase from 2022.
- We had 0 curbside pick-up requests this month.

Library News

- We provided Women's History Month book displays for adults and children. We also had an "Irish I Had More Time To Read" book display featuring books with various themes that happened to have green covers.
- Darla subbed during Story Time in Athens on Monday, March 13.
- MJ attended the Branch Coordinator Meeting on March 17.
- MJ completed updating the Programming Chapter of the Branch Manual.
- We sent in books to Support Services for relabeling.

Facilities Updates

- We notified the Village about broken outlet covers on our floor on March 3. The Village ordered new ones and replaced them on March 17.
- The Village fixed a leaky faucet in our Community Room on March 22.
- The Village changed the furnace filters on March 31.

Thank you to Katelyn, Alexander, Taylor, Chad, David, Team Leads and Branch Coordinators for this month's contributions!

WISCONSIN VALLEY LIBRARY SERVICE**Board of Trustees Meeting**

February 18, 2023

Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is March 18, 2023.

President Tom **Bobrofsky** called the meeting to order at 9:30 AM. Roll call was taken by **Wendt** and a quorum was declared present.

Present

Tom Bobrofsky, President
 Pat Pechura, Vice-President
 Mike Otten, Treasurer
 Sonja Ackerman, member
 Jim Backus, member*
 Carol Bartlein, member* joined 9:50 AM
 Jessica Barnett, member*
 Eileen Grunseth, member*
 Louise Olszewski, member
 Kay Palmer, member
 Diane Peterson, member
 Judy Peterson, member
 Pietra Pietrzak, member
 Kari Sweeney, member

Others Present

Marla Sepnafski, WVLS Director
 Susie Hafemeister, WVLS staff
 Josh Klingbeil, WVLS staff*
 Brenda Walenton, WVLS staff
 Kris Adams Wendt, WVLS staff
 Katie Zimmermann, WVLS staff

*denotes remote attendance

Vacant

Marathon County representative

NOTE: All exhibits may be accessed at <https://wvls.org/bot-agenda-exhibits/>.

CONSENT AGENDA APPROVAL:

Item 7 was removed, as the WVLS annual report was still in process of being reviewed by DPI.
Pechura/D. Peterson motion to approve the agenda as amended. All aye. Motion carried.

APPROVAL OF MINUTES (Exhibit 1):

Olszewski/Ackerman motion to approve minutes from the November 19, 2022 WVLS Board meeting as presented. All aye. Motion carried.

FINANCIAL REPORTS AND CURRENT BILLS (Exhibits 2-7):

Pechura/J. Peterson motion to approve the financial reports and current bills as presented. All aye. Motion carried.

2022 WVLS Treasurer's Report (Exhibit 8):

Pechura/Sweeney motion to approve the 2022 WVLS Treasurer's Report as presented. All aye. Motion carried.

Bobrofsky welcomed new board members **Bartlein** (Forest County), **Palmer** (Marathon County) and **Pietrzak** (Oneida County). Members old and new introduced themselves in a round robin discussion.

REPORTS:

Resource Library (Exhibit 9): The Resource Library Report includes the agenda and Director's Report for the upcoming February 20, 2023 MCPL Board of Trustees meeting, as well as agendas and minutes from November and December 2022 and January 2023. Three new library board members will be welcomed on February 20. **Sweeney** reported that she was elected board president with **Reid Rayome** as vice president. The MCPL

Board engaged the law firm von Briesen & Roper, S.C. in December 2022 to review interactions between the library board and Marathon Co. Board Supervisors linking reduced library funding to demands that challenged library materials be removed from the MCPL collection. The attorneys concluded first amendment violations had occurred, however no legal action has been filed to date against the county or individual supervisors regarding these matters.

MCPL Expectations Assessment: WVLS Report for 4Q/2022 (Exhibit 10): **Sepnafski** drew the boards' attention to the fourth quarter report including a cost benefit analysis which she delivered to the MCPL Board on December 19. **On January 23, the MCPL Board voted unanimously to maintain Marathon County's public library system membership with Wisconsin Valley Library Service.**

COLAND (Exhibit 11): **Otten** reported COLAND (Council for Libraries and Network Development) last met on November 11, 2022 and shared information from recent committee work regarding 2023-2025 COLAND goals.

WVLS Director's Report (Exhibits 12, 12a, 12b): **Sepnafski** and other WVLS staff members in attendance took turns reviewing the items in the **2022 Staff Report** ([Exhibit 12b](#)), taking comments and questions.

Olszewski/Ackerman motion to approve the 2022 Staff Report as presented. All aye. Motion carried.

V-Cat (Exhibit 13): **Zimmermann** summarized the November 10, 2022 V-Cat Council meeting.

NWLS/WVLS Joint Consortium Exploration (Exhibit 14): **Zimmermann** summarized the January 2023 **NICE (Northern Wisconsin ILS Consortium Exploration) Team Report**. Northern Waters Library Service (NWLS) and WVLS are collaborating to engage in a comprehensive joint ILS consortium exploration project to determine value and feasibility of an ILS merger between the two systems and respective ILS consortia. NWLS and WVLS applied for and received LSTA funding for this project and are working with WiLS consultants to guide the process.

WLA Library Legislative Day (Exhibits 12a-1, 15, 15a, 15b): **Wendt** reported that Library Legislative Day on February 7 was well attended with 220 registrants. The 11 legislators whose districts include portions of WVLS counties were visited by 15 people from WVLS member libraries, WVLS staff and Board of Trustees. Messaging focused on the ways in which state aid to public library systems provides infrastructure support for Wisconsin libraries at the local level. 2023 is a budget producing year. A team from the WLA Library Development & Legislation (LD&L) Committee is meeting individually with legislative leaders and Joint Finance Committee members. Library supporters will be recruited to appear at a series of public budget hearings on dates to be determined.

2022 WLA Conference (Exhibit 16): The board's attention was drawn to post-conference reports submitted by Heather Bain (MCPL-Hatley Branch), Thorp Public Library Director Carsyn Soderstrom, Sarah Moscatello (MCPL-Mosinee Branch), and Westboro Public Library Interim Director Melissa Highfill who received WVLS scholarships to the 2022 WLA Conference.

DISPOSITION OF 2022 UNENCUMBERED BALANCE/2023 BUDGET REVISIONS (Exhibit 18): **Sepnafski** drew the board's attention to details and recommendations enumerated in Exhibit 18.

Otten/Olszewski motion to approve the recommendations for disposition of 2022 unencumbered balance and corresponding 2023 budget revisions as presented. All aye. Motion carried.

REPORT OF THE NOMINATING COMMITTEE:

Nominating Committee **Sweeney** (Chair), **Olszewski** and **Ackerman** recommended a slate of 2023 officers returning **Bobrofsky** as President, **Pechura** as Vice-President, and **Otten** as Treasurer, along with at-large Executive Committee members **Olszewski, J. Peterson, D. Peterson** and **Sweeney**.

ELECTION OF 2023 OFFICERS AND EXECUTIVE COMMITTEE MEMBERS:

There being no further nominations from the floor, **Ackerman/Sweeney motion to elect the officers and Executive Committee members as presented by acclamation. All aye. Motion carried.**

WVLS CONFLICT OF INTEREST AND DISCLOSURE FORM (Exhibit 19):

Board member conflict of interest and disclosure forms for 2023 were distributed among members attending in person. Copies will be mailed with a postage paid envelope to members attending virtually with the request that they be updated and returned promptly.

WELCOME NEW TRUSTEES DISCUSSION:

Veteran board members were invited to recall their first meetings as a WVLS Trustee and share advice with the three newly appointed members. Helpful resources such as the Wisconsin DPI [Trustee Essentials Handbook](#) and the [WVLS Glossary of Acronyms & Library/System Related Terms](#) (soon to be updated for 2023) were recommended.

SELECTION OF DATES FOR 2023 BOARD, EXECUTIVE COMMITTEE AND V-CAT

STEERING COMMITTEE MEETINGS (Master calendar [Exhibit 20](#)): The remaining 2023 WVLS Board meetings will be held on March 18, May 20, August 19, September 16, and November 18.

ADJOURNMENT: Grunseth/J. Peterson motion to adjourn. All aye. Motion carried. The meeting was adjourned at noon.

Respectfully submitted, Kris Adams Wendt, Meeting Recorder



Wisconsin Department of Public Instruction

PUBLIC LIBRARY ANNUAL REPORT

PI-2401 (Rev. 01-23)

S. 43.05(4) & 43.58(6)
FOR THE YEAR 2022

INSTRUCTIONS: Complete and return two (2) signed copies of the form and attachments to the library system headquarters. Confirm with the library system if submitting electronic copies is preferred.

Board-approved, signed annual reports for 2022 are due to the DPI Division for Libraries and Technology no later than March 1, 2023.

I. GENERAL INFORMATION

1. Name of Library Marathon County Public Library		2. Public Library System Wisconsin Valley Library Service			
3a. Head Librarian First Name Leah	3b. Head Librarian Last Name Giordano	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 08/30/2026	
6a. Street Address 300 N. First St.	6b. Mailing Address or PO Box 300 N. First St.	7. City / Village / Town Wausau	8a. ZIP 54403	8b. ZIP4 5405	9. County Marathon
10. Library Phone Number 7152617200	11. Fax Number (715)261-7210	12. Library E-mail Address of Director leah.giordano@co.marathon.wi.us			
13. Library Website URL www.mcpl.us		14. No. of Branches 8	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 82,700	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number CJBVG6GK66Q5	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	60		
19b. Number of winter weeks	52		
19c. Summer hours open per week	0		
19d. Number of summer weeks	0		
19e. Total weeks per year	52		
19f. Total hours per year for this location	3,120		

PUBLIC SERVICES COVID-19	
Closed Outlets Due to COVID-19	No
Public Services During COVID-19	No
Electronic Library Cards issued during COVID-19	No
Reference Service During COVID-19	No
Outside Service During COVID-19	No
External Wi-Fi Access Added During COVID-19	Yes
External Wi-Fi Access Increased During COVID-19	Yes
Staff Re-Assigned During COVID-19	No

COVID-19 CLOSURES	
Initial date closed due to COVID-19	First date reopened following initial COVID-19 closure
Additional building closure and reopening dates, please describe	

II. LIBRARY COLLECTION		
	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	306,127	21,670
2. Electronic Books <i>E-books</i>	171,212	
3. Audio Materials	22,461	1,305
4. Electronic Audio Materials <i>Downloadable</i>	68,744	
5. Video Materials	29,606	1,490
6. Electronic Video Materials <i>Downloadable</i>	0	
7. Other Materials Owned <i>Describe</i> Video games, Laptops, E-readers, Artwork, AV Equipment	969	
8a. Electronic Collections <i>Locally Owned or Leased</i>	7	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	7	
8c. Electronic Collections <i>Provided through BadgerLink</i>	63	
9. Total Electronic Collections <i>Local, regional, and state</i>	77	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	380	

		III. LIBRARY SERVICES					
1. Circulation Transactions		c. Circulation of Other Physical Items (subset of 1a.) 4,763		2. Interlibrary Loans			
a. Total Circulation	b. Children's Materials			a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>		
627,117	310,776			29,063	42,570		
				Method for Counting ILL Transactions Categorized ILL Transactions			
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)		Items Loaned to Other Libraries <i>Provided to</i>		Items Borrowed from Other Libraries <i>Received from</i>			
Integrated Library Systems (ILS)		28,042		41,935			
WISCAT		1,021		635			
Other (includes OCLC, manual tracking or other methods)		0		0			
3. Number of Registered Users		d. Overdue Fines Yes		4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident			c. TOTAL	a. Method	b. Annual Count	a. Method
66,900	3,038	69,938	Survey Week(s)	19,188	Survey Week(s)	140,686	
6. Uses of Public Internet Computers				7. Uses of Public Wireless Internet			
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count		
100	84	Actual Count	21,343	Did Not Collect			
8. Website Visits	9. Electronic Collection Retrieval						
333,053	a. Local	b. Other	c. Statewide	d. Total			
	248,550	10,507	6,902	265,959			
10. Uses of Electronic Materials by Users of Your Library							
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials			
84,975	76,356	50	161,381	10,619			

**In-person Programs and Attendance + Live,
Virtual Programs and Attendance (not asynchronous views)**

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	Total
Number of Programs	210	51	20	119	121	521
Total Attendance	4,457	893	190	1,629	2,701	9,870

In-Person Programs and Program Attendance Annual Count

	11a.Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	11e. General Interest (all ages)
Number of Programs	202	47	19	101	65
Total Attendance	3,947	834	184	1,440	2,701
	11f. Onsite In-Person - Subtotal	11g. Offsite In-Person - Subtotal	11h. Total		
Number of Programs	361	73	434		
Total Attendance	6,325	2,102	8,427		

11i. Describe the library's in-person programs: Book clubs, story times, games and crafts, computer/software/technology classes, lectures, author readings, SLP performers, after-school STEAM programs, community outreach on library services and resources

Live Views of Virtual Programs and Virtual Program Attendance Annual Count

	12a. Children (0-5)	12b. Children (6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
Number of Programs	8	4	1	18	56	87
Total Live Virtual Attendance	510	59	6	189	679	1,443
Total views of live programs that were recorded and posted for asynchronous viewing	512	0	0	359	22,014	22,885

12g. Which platforms does the library use to host the library's live, virtual programs: Go To Meeting, Zoom, You Tube and Facebook

12h. Describe the library's live, virtual programs: Adult book clubs, tween book clubs, author readings, local history programs, gardening and nutrition classes, story times for local Head Start

Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count

	13a. Children (0-5)	13b. Children (6-11)	13c.Young Adult (12-18)	13d. Adult (19+)	13e. General Interest (all ages)	13f.Total
Number of Programs	20	2	0	1	0	23
Total Pre-Recorded Program Views	1,392	205	0	81	0	1,678

13g. Which platforms does the library use to host the library's pre-recorded programs: You Tube

13h. Describe the library's pre-recorded programs: Children's story times, craft demonstrations, tween and YA readers advisory suggestions, an in-person lecture that was not broadcast virtually live but was recorded, edited and later posted on YouTube

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Kari	Sweeney	609 Gray Place	Wausau	54403	kari.sweeney@co.marathon
2. Reid	Rayome	2113 Lillie Street	Wausau	54403	reid.rayome@co.marathon.
3. Gary	Gisselman	319 Park Ave.	Wausau	54403	gary.gisselman@co.maratho
4. Andrea	Sheridan	1814 Poplar Lane	Wausau	54403	andrea.sheridan@co.marath
5. Becky	Buch	1721 N 2nd Ave.	Wausau	54401	becky.buch@co.marathon.v
6. Brent	Jacobson	792 Fairway Drive	Mosinee	54455	bjacobson959@gmail.com
7. LeeAnn	Podruch	214900 Lakefront Drive	Hatley	54440	lgpodruch@gmail.com
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
No. of Library Board Members Include vacancies in this count					
7					

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
		\$0
Subtotal 1		\$0

2. County

a. Home County Appropriation for Library Services

Subtotal 2a

\$3,764,482

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
		Subtotal 2b	

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
SLP Performer Grant	\$1,680		
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	0
		Subtotal 3	\$1,680

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project		Amount
		\$0
Subtotal 4		\$0

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
Rent	\$42,153	Collection Grant	\$10,000
Photocopy Charges	\$725		
		Subtotal 5	\$52,878

6. Funds Carried Forward Do not include state aid. Report state funds in 3b above.

\$156,828

7. All Other Operating Income

\$164,790

8. Total Operating Income Add 1 through 7

\$4,140,658

9. What is the current year annual appropriation provided by governing body(ies) for the public library?

\$3,337,685

10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)

No

VI. LIBRARY OPERATING EXPENDITURES

Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages Include maintenance, security, plant operations \$1,831,208		2. Employee Benefits Include maintenance, security, plant operations \$748,786	
3. Library Collection Expenditures			
a. Print Materials \$320,400	b. Electronic Materials \$32,705	c. Audiovisual Materials \$68,048	d. All Other Library Materials \$0
			Subtotal 3 \$421,153
4. Contracts for Services Include contracts with other libraries, municipalities, and library systems here. Include service provider.			
Provider	Amount	Provider	Amount
WPLC E-Content Buying Pool	\$29,505	County Service Fee	\$18,726
OverDrive Advantage Donation	\$0	Movie Licensing	\$908
V-Cat Annual Maintenance	\$70,682	Supplies - Miscellaneous	\$3,342
V-Cat Barcodes / Patron Cards	\$437		
Technology / Enterprise Services	\$6,900		
Technology / Equipment Purchased	\$0		
			Subtotal 4 \$130,500
5. Other Operating Expenditures			\$252,014
6. Total Operating Expenditures Add 1 through 5			\$3,383,661
7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?			\$0

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income

Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal		\$0	\$0
b. State		\$0	\$0
c. Municipal		\$0	\$0
d. County		\$0	\$0
e. Other	Furniture, microfilm machine, server upgrade and 50% of new sorter	\$101,403	\$101,403
2. Debt Retirement \$0	3. Rent Paid to Municipality/County \$0	Total Revenue \$101,403	Total Expenditure \$101,403

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. Wis. Stat. s. 43.58(6)(a)

1. Total Amount of Other Funds at End of Year \$636,778

IX. TRUST FUNDS

1. Total Amount of Trust Funds Held by the Library Board at End of Year

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$90,887	40.00				
Library Manager	MLS (ALA)	\$30,128	40.00				
Library Manager	MLS (ALA)	\$63,154	40.00				
Librarian	MLS (ALA)	\$55,729	40.00				
Librarian	MLS (ALA)	\$60,634	40.00				
Librarian	MLS (ALA)	\$58,096	40.00				
Librarian	MLS (ALA)	\$57,234	40.00				
Librarian	MLS (ALA)	\$35,577	24.00				

b. Other Paid Staff *See Instructions*

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
IT Technician	Other	\$101,908	80.00	Library Assistant	Other	\$391,247	673.00
Library Coordinator	Other	\$294,862	314.00	Library Page	Other	\$88,083	184.00
Business Specialist	Other	\$95,364	80.00				
Administrative Coordinator	Other	\$11,006	40.00				
Library Specialist	Other	\$381,269	488.00				

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff (FTE)		c. Total Library Staff (FTE)
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a	Include maintenance, plant operations, and security		
7.60	0.00	7.60	46.48		54.08

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			20,824
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	0	0	0
3. Circulation to Nonresidents Living in Another County in the Library System	5,151	5,793	10,944
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	7,650	1,325	8,975
5. Circulation to All Other Wisconsin Residents	894	6. Circulation to Persons from Out of the State	
		11	
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	
9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County	Circulation	Name of County	Circulation
a. Clark	1,251	f. Langlade	0
b. Lincoln	2,995	g.	
c. Portage	1,142	h.	
d. Taylor	961	i.	
e. Wood	183	j.	

XII. TECHNOLOGY

1a. Does your library provide wireless Internet access for patrons' mobile devices? Yes 1b. Does your library provide external wireless access on the library grounds or from a mobile unit such as a bookmobile? Yes	2. Library type of Internet Connection <i>Mark all that apply</i> No a. State TEACH line Yes b. Other broadband connection Local, cable, telco, community network, etc.	3. Is the library CIPA compliant ? No
--	--	--

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.</i>			
	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	91	46	5
Total Self-Directed Activity Participation	3,394	6,419	71
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	112	15	269
Total Self-Directed Activity Participation	3,282	332	13,498
2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Taylor	Weinfurter	taylor.weinfurter@co.marathon.wi.us	
3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.			
a. First Name	b. Last Name	c. Email Address	
Julie	Kinney	julie.kinney@co.marathon.wi.us	

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS



We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- ☒ The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- ☒ The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- ☒ The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- ☒ The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- ☒ The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- ☒ The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- ☒ The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- ☒ The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- ☒ The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- ☒ The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- ☒ The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Kari Sweeney	
Library Director / Head Librarian Signature	Library Director / Head Librarian Print or type	Date Signed
	Leah Giordano	

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Marathon

The Marathon County Public Library Board of Trustees hereby states that in 2022 the Wisconsin Valley Library Service
Name of Public Library *Name of Public Library System / Service*

- ☒ did provide effective leadership and adequately met the needs of the library.
- ☐ did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee

Name of President or Designee Print or type

Date Signed



Kari

Sweeney

COMMENTS

SECTION_I

22. UEI Number

This is the county's UEI number.--2023-01-30

Public Services During COVID-19

We were open for all of 2022--2023-01-30

Electronic Library Cards Issued During COVID-19

We were open for all of 2022 and did not permit electronic registration in 2022.--2023-01-30

Reference Service During COVID-19

The building was not closed in 2022.--2023-01-31

Outside Service During COVID-19

We provided drive thru service as normal - not due to the Pandemic.--2023-01-31

Initial date closed due to COVID-19:

There were no additional closings in 2022--2023-02-13

First date reopened following initial COVID-19 closure:

There were no additional closings in 2022.--2023-02-13

SECTION_II

6. Electronic Video Materials (downloadable)

This change is due to Overdrive no longer supporting this material.--2023-01-31

7a. Other Materials Owned

1750 microfilm and microfiche items are no longer included in this number.--2023-01-31

In 2022, a change was made to the datapoint(s) used to classify Books in Print, audio Materials, Video Materials, and Other Mater Owned. This change was necessary to provide data for the new 2022 requirement to report Circulation of Other Physical items in Section III 1c.--2023-01-30

8a. Electronic Collections (Locally owned or leased)

A to Z, Mango, NY Times, ProQuest Digital Sanborn WI, ProQuest Statistical Abstracts, Tumbleweed and Value Line--2023-02-(

SECTION_III

3a. Registered Users Resident

Purged 8985 inactive records in 2022.--2023-01-31

4a. Method Used to Count Reference Transactions

8% increase is likely from being open for all of 2022--2023-02-13

October 17-23 369*52 weeks--2023-02-02

4b. Reference Transactions

369(survey week) x52 weeks=19,188--2023-02-10

5a. Method Used to Count Library Visits

Since door counters did not consistently work throughout the year, we used the week of 12/4-12/10/22

(5411x52week)/2(in/out)--2023-01-31

5b. Library Visits

This was based off door counter activity 12/4/22-12/10/22. (5411 visits x 52 weeks)/2 (in and out)=140686--2023-02-10

This number increased because we were open all year.--2023-02-02

Number of Public Use Computers with Internet Access

Public computers less 16 catalog computers.--2023-02-02

Number of Uses (sessions) of Public Internet Computers

Increase in computer use, due to being open the entire year.--2023-01-31

Data from Cassie--2023-01-31

Number of Website Visits

This number is about 24% higher than last year. This is likely to be a return to "normal" since the 2018 number was

354,452.--2023-02-13

1/1/22-12/18/22 from internal count, 12/19/22-12/31/22 count from WLVS/LEAN--2023-02-10

Local Electronic Collection Retrievals (locally owned or leased)

AtaZ databases- 222918, Mango- 1582, NY Times 874 (possible error with Sept-Nov due to issue on NY Times end), ProQuest Digital Sanborn 251, ProQuest Statistical Abstracts 0, Tumblebooks 419, Value Line 22506--2023-02-09

Uses of E-Video by Users of Your Library

These uses were in the early part of the year, before Overdrive discontinued support of E-videos.--2023-01-31

In-Person Young Adult Programs

This number is higher than 2021, as programming returns to normal.--2023-02-14

In-Person Offsite Programs

This number is higher than 2021, as programming returns to normal.--2023-02-14

Views of General Interest Live Virtual Programs that were Recorded and Posted for Asynchronous Viewing

This large number is caused by a co-sponsorship with the Historical Society's "History Chats" series. These presentations are archived and have frequent viewing --2023-02-06



Wisconsin Department of Public Instruction
WISCONSIN PUBLIC LIBRARY OUTLET DATA
PI-2401-A (Rev. 2-21)

Wis. Stat. §§ 43.05(4) & 43.58(6)

FOR THE YEAR 2022

INSTRUCTIONS: This form is provided for public library's informational purposes only. Do not include with the signed annual report delivered to your system headquarters.

DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Marathon County Public Library

3. Branch Email Address

leah.giordano@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Leah

6. Branch Head Last Name

Giordano

II. ADDRESS

1. Branch Street Address

300 N. First St.

2. Branch Mailing Address or PO Box

300 N. First St.

3. City / Village / Town

Wausau

4a. ZIP Code

54403

4b. ZIP4

5405

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 261-7200

4. Branch Square Footage

82,700

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	60		
Number of Winter Weeks	52		
Summer Hours open per week	0		
Number of Summer Weeks	0		

V. PUBLIC SERVICES DURING COVID-19

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

6/22/20

Additional building closure and reopening dates, please describe:



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Athens Branch

3. Branch Email Address

nikki.framke@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Nikki

6. Branch Head Last Name

Framke

II. ADDRESS

1. Branch Street Address

221 Caroline St.

2. Branch Mailing Address or PO Box

221 Caroline St.

3. City / Village / Town

Athens

4a. ZIP Code

54411

4b. ZIP4

0910

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 257-7292

4. Branch Square Footage

2,750

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34		
Number of Winter Weeks	52		
Summer Hours open per week	0		
Number of Summer Weeks	0		

V. PUBLIC SERVICES DURING COVID-19

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

6/22/20

Additional building closure and reopening dates, please describe:



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Edgar Branch

3. Branch Email Address

hannah.detlaff@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Hannah

6. Branch Head Last Name

Detlaff

II. ADDRESS

1. Branch Street Address

224 S. Third Ave.

2. Branch Mailing Address or PO Box

224 S. Third Ave.

3. City / Village / Town

Edgar

4a. ZIP Code

54426

4b. ZIP4

0228

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 352-3155

4. Branch Square Footage

2,046

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34		
Number of Winter Weeks	52		
Summer Hours open per week	0		
Number of Summer Weeks	0		

V. PUBLIC SERVICES DURING COVID-19

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

6/22/20

Additional building closure and reopening dates, please describe:



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Hatley Branch

3. Branch Email Address

heather.bain@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Heather

6. Branch Head Last Name

Bain

II. ADDRESS

1. Branch Street Address

435 Curtis Ave.

2. Branch Mailing Address or PO Box

435 Curtis Ave.

3. City / Village / Town

Hatley

4a. ZIP Code

54440

4b. ZIP4

9784

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 446-3537

4. Branch Square Footage

3,707

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34		
Number of Winter Weeks	52		
Summer Hours open per week	0		
Number of Summer Weeks	0		

V. PUBLIC SERVICES DURING COVID-19

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

6/22/20

Additional building closure and reopening dates, please describe:



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Marathon Branch

3. Branch Email Address

lisa.haessly@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Lisa

6. Branch Head Last Name

Haessly

II. ADDRESS

1. Branch Street Address

515 Washington St.

2. Branch Mailing Address or PO Box

PO Box 381

3. City / Village / Town

Marathon

4a. ZIP Code

54448

4b. ZIP4

0245

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 443-2775

4. Branch Square Footage

3,050

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34		
Number of Winter Weeks	52		
Summer Hours open per week	0		
Number of Summer Weeks	0		

V. PUBLIC SERVICES DURING COVID-19

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

6/22/20

Additional building closure and reopening dates, please describe:



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Joseph Dessert Branch

3. Branch Email Address

sarah.moscattello@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Sarah

6. Branch Head Last Name

Moscattello

II. ADDRESS

1. Branch Street Address

123 Main St.

2. Branch Mailing Address or PO Box

123 Main St.

3. City / Village / Town

Mosinee

4a. ZIP Code

54455

4b. ZIP4

1441

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 693-2144

4. Branch Square Footage

5,942

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34		
Number of Winter Weeks	52		
Summer Hours open per week	0		
Number of Summer Weeks	0		

V. PUBLIC SERVICES DURING COVID-19

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

6/22/20

Additional building closure and reopening dates, please describe:



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Rothschild Area Branch

3. Branch Email Address

laura.wood@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Laura

6. Branch Head Last Name

Wood

II. ADDRESS

1. Branch Street Address

211 Grand Ave.

2. Branch Mailing Address or PO Box

211 Grand Ave.

3. City / Village / Town

Rothschild

4a. ZIP Code

54474

4b. ZIP4

1173

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 359-6208

4. Branch Square Footage

3,240

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	46		
Number of Winter Weeks	52		
Summer Hours open per week	0		
Number of Summer Weeks	0		

V. PUBLIC SERVICES DURING COVID-19

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

6/22/20

Additional building closure and reopening dates, please describe:



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Spencer Branch

3. Branch Email Address

audrey.kohlbeck@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Audrey

6. Branch Head Last Name

Kohlbeck

II. ADDRESS

1. Branch Street Address

105 Park St.

2. Branch Mailing Address or PO Box

105 Park St.

3. City / Village / Town

Spencer

4a. ZIP Code

54479

4b. ZIP4

0398

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 659-3996

4. Branch Square Footage

2,072

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34		
Number of Winter Weeks	52		
Summer Hours open per week	0		
Number of Summer Weeks	0		

V. PUBLIC SERVICES DURING COVID-19

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

6/22/20

Additional building closure and reopening dates, please describe:



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Stratford Branch

3. Branch Email Address

maryjo.netzer@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Mary Jo

6. Branch Head Last Name

Netzer

II. ADDRESS

1. Branch Street Address

213201 Scholar St.

2. Branch Mailing Address or PO Box

213201 Scholar St.

3. City / Village / Town

Stratford

4a. ZIP Code

54484

4b. ZIP4

0074

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 687-4420

4. Branch Square Footage

3,000

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34		
Number of Winter Weeks	52		
Summer Hours open per week	0		
Number of Summer Weeks	0		

V. PUBLIC SERVICES DURING COVID-19

<input type="checkbox"/> answering information requests from the public (phone calls, emails, text messages, online forms, etc.)	<input type="checkbox"/> hosting virtual programming or recorded content	<input type="checkbox"/> offering curbside pickup	<input type="checkbox"/> offering drive-thru circulation of physical materials
<input type="checkbox"/> offering vestibule / porch pickups	<input type="checkbox"/> offering delivery of materials (mail or drop-off)	<input type="checkbox"/> managing IT services for external Wi-Fi access	<input type="checkbox"/> providing other types of online and electronic services

VI. COVID-19 DATES

Initial date closed due to COVID-19

3/17/20

First date reopened following initial COVID-19 closure
"-1" if branch still not open to the public

6/22/20

Additional building closure and reopening dates, please describe: