



**COUNTY OF MARATHON
WAUSAU, WISCONSIN**

OFFICIAL NOTICE AND AGENDA

**A meeting of the Marathon County Public Library Board of Trustees,
Monday, April 15, 2024, at 12:00 noon
Library Headquarters, Wausau Community Room.**

Persons wishing to attend the meeting by computer or phone may log or call into the **meeting beginning five (5) minutes prior to the start time indicated above using the following website <https://meet.goto.com/176589613> or number [1 866 899 4679](tel:18668994679). Access Code for dialing in 176-589-613.**

When you enter the meeting, **PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!**

AGENDA

- 1. (12:00 p.m.) Call to Order**
- 2. Acknowledgement of Visitors**
- 3. Approval of Minutes**
- 4. Bills and Services Report**
- 5. (10 minutes) Public Comments** *(Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The "Public Comments" portion of this meeting is offered as an opportunity for citizens of Marathon County to be heard. The Board, however, is under no obligation to provide this forum. As such, any misuse could result in the removal of these privileges. Any person who wishes to address the Library Board during the "Public Comment" portion of meetings may only provide comment pertaining to an item on the agenda. He or she must sign in or e-mail their name, address, and the topic they wish to present to the Library Personnel Specialist no later than five minutes before the start of the meeting library-administration@mcpl.us)*
- 6. (15 minutes) Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.**
 - A. President**
 - B. Other Board Members**
 - C. Library Director**
 - D. Board Committees**
 - E. Friends of the Library**
 - F. MCPL Foundation**
 - G. Wisconsin Valley Library Service**
- 7. (5 minutes) CCITC Space Request – For Discussion and Possible Action**
- 8. (5 minutes) 10.10: Checkout Policies, Fines and Fees Policy – For Discussion and Possible Action**
- 9. (5 minutes) 2023 Annual Report update for DPI – For Discussion and Possible Action**
- 10. (45 minutes) Strategic Plan Presentation – For Discussion and Informational Purposes Only**
- 11. Announcements**
- 12. Request for Future Agenda Items**
- 13. Next Meeting Dates**
 - **Monday 05/20/2024 – Marathon City Branch Library**
 - **Monday 06/17/2024**
 - **Monday 07/15/2024**
 - **Monday 08/19/2024 – Hatley Branch Library**

14. Adjournment

Signed: 
Library Director or Designee

*All times are approximate and subject to change

*Any person planning to attend this meeting who need special accommodations in order to participate should call the Library Administration Office at 715-261-7213 or e-mail library-administration@mcpl.us one business day before the meeting.

EMAILED TO: Wausau Daily Herald, City Pages, and

EMAILED TO: Other Media Groups

EMIALED BY: H. Wilde

EMAILED DATE: April 9, 2024

EMAILED TIME: 2:00 p.m.

NOTICE POSTED AT COURTHOUSE

BY: _____

DATE: _____

TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, March 18, 2024.

Present: Kari Sweeney, Gary Gisselman, LeeAnn Podruch, Reid Rayome, Nathan Turajski, Leah Giordano

Absent: Becky Buch, Andrea Sheridan

Others: Alexander Johnson, Katelyn Sabelko, and Stephanie Martell. Remote visitors: none

The meeting was called to order at 12:00pm by Kari Sweeney.
Kari Sweeney acknowledged visitors at the meeting.

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY LEEANN PODRUCH TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE FEBRUARY 19, 2024, MEETING. MOTION CARRIED.

A MOTION WAS MADE BY KARI SWEENEY; SECONDED BY REID RAYOME TO APPROVE THE FEBRUARY 2024 BILLS AND SERVICES REPORT. MOTION CARRIED.

Public Comments –None

President – None

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- The Director has continued looking into enhancing security measures at the library. NTC is currently unable to provide security guards from their program, but offered to do a security assessment for the library. Northcentral Healthcare has created a security team and there may be a way for the library to create a similar team. Other available options are reserve deputies or contracted security guards.
- Director Giordano is working on refining the strategic plan created by the consultant and the steering committee. It will be presented to the Board in April.

Board Committees – None

Friends of the Library – The Friends will have their next board meeting on Monday, March 25th. They have chosen a winner for the T-shirt design contest and will sell shirts with the new design.

MCPL Foundation – The Foundation met on March 14th.

Wisconsin Valley Library Service – The WVLS Board met on March 16th.

Library Policy Update- 10.12: Laptop/Tablet Checkout Policy and Patron Agreement – Presented in the board packet.

A MOTION WAS MADE BY LEEANN PODRUCH; SECONDED BY KARI SWEENEY TO APPROVE THE LIBRARY POLICY UPDATE 10.12 AS PRESENTED. MOTION CARRIED.

2023 to 2024 Library Fund Transfer and Friends and Foundation Donations Transfer

A MOTION WAS MADE BY KARI SWEENEY; SECONDED BY GARY GISSELMAN TO APPROVE THE LIBRARY FUND TRANSFER AND THE FRIENDS AND FOUNDATION DONATIONS TRANSFER AS PRESENTED. MOTION CARRIED.

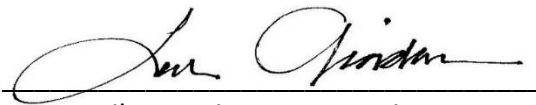
Library Service Highlight: Support Services – Presented by Library Service Team Lead Chris Luebbe.

- The Support Services team is the first and last stop for library materials at the library. New books arrive in this area and materials for removal are processed here.
- When new items arrive, staff receive them, enter payment in the ILS system, catalog them for patron use and process them for circulation.
- Other tasks performed by this team include operating the drive-up window, tracking orders, sorting materials coming from other libraries, mending materials, and helping at the circulation desk.

Announcements – None

Request for Future Agenda Items – None

A MOTION WAS MADE BY REID RAYOME; SECONDED BY NATHAN TURAJSKI TO ADJOURN AT 12:45 P.M. MOTION CARRIED.



Library Director or Designee

Note: These minutes subject to approval at the next Library Board meeting scheduled for April 15, 2024.

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, February 19, 2024.

Present: Kari Sweeney, Becky Buch (remote), Gary Gisselman, LeeAnn Podruch, Reid Rayome, Andrea Sheridan, Nathan Turajski, Leah Giordano

Absent:

Others: Alexander Johnson, Katelyn Sabelko, David Hahn and Stephanie Martell. Remote visitors: Marla Sepnafski

The meeting was called to order at 11:59a.m. by Kari Sweeney.
Kari Sweeney acknowledged visitors at the meeting.

A MOTION WAS MADE BY ANDREA SHERIDAN; SECONDED BY REID RAYOME TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE JANUARY 22, 2024, MEETING. MOTION CARRIED.

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY BECKY BUCH TO APPROVE THE JANUARY 2024 BILLS AND SERVICES REPORT. MOTION CARRIED.

Public Comments –None

President – Director Leah Giordano and President Kari Sweeney attended Library Legislative Day and talked to five elected officials about libraries and thanked them for their budgetary support.

Other Board Members – None

Director's Report – Presented in the Board packet and by Director Leah Giordano.

- As part of a philanthropic effort, Witmer Furniture has provided several wood shelving units to the library.
- The library is working on a plan to add passport photo services at Athens.
- The Strategic Plan Steering Committee is meeting on Thursday, February 22, 2024.
- Due to the rise in incidents at the library, the Director is talking with the County Administrator, Sheriff, and Police Chief on options to increase safety and security.

Board Committees – None

Friends of the Library – At the sale January 31-February 3, the Friends of the Library took in \$5132.63 from memberships and book sales.

MCPL Foundation – None

Wisconsin Valley Library Service –The WVLS board met on February 17, 2024 and reviewed the annual report that WVLS provides to DPI.

Library Policy Updates

- 10.14 E-Reader and Handheld Scanner Policy
- 6.08 Recognition of Personnel Policy

A MOTION WAS MADE BY GARY GISSELMAN; SECONDED BY ANDREA SHERIDAN TO APPROVE THE LIBRARY POLICY UPDATES 10.14 AND 6.08. MOTION CARRIED.

Strategic Plan: Mission and Vision Statements – Trustees discussed the mission and vision statement updates. The board agreed to send any additional thoughts and suggestions to Director Giordano by Wednesday, February 21st, so that they can be included in the discussion by the Steering Committee.

Approval of Annual Report for DPI

A MOTION WAS MADE BY KARI SWEENEY; SECONDED BY LEEANN PODRUCH TO APPROVE THE ANNUAL REPORT. MOTION CARRIED.

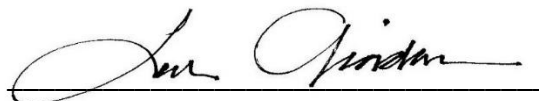
Statement Concerning System Effectiveness

A MOTION WAS MADE BY LEEANN PODRUCH; SECONDED BY REID RAYOME TO APPROVE THE STATEMENT CONCERNING SYSTEM EFFECTIVENESS. MOTION CARRIED.

Announcements - None

Request for Future Agenda Items – Trustees asked that an update on the incidents and security at the library be shared by the Director at the next meeting.

A MOTION WAS MADE BY KARI SWEENEY; SECONDED BY NATHAN TURAJSKI TO ADJOURN AT 12:43 P.M. MOTION CARRIED.



Library Director or Designee

Marathon County Public Library Bills for Approval March, 2024*

Library

52131 Financial, Banking and Investment Services		
	Unique Management Services Inc	139.80
	Financial, Banking and Investment Services	139.80
52140 Technology Services		
	Envisionware, Inc.	11,434.97
	Technology Services	11,434.97
52192 Other Professional Services		
	County Human Resources Department	6,500.00
	Other Professional Services	6,500.00
52250 Telephone, Internet and Cable		
	Charter Communications	542.94
	Frontier	658.63
	Telephone, Internet and Cable	1,201.57
52560 Other Special Services		
	Amazon Capital Services	16.47
	Baker & Taylor Company	2,995.04
	Other Special Services	3,011.51
52561 Reimburse County		
	Everett Roehl Marshfield Public Library	4,913.00
	Reimburse County	4,913.00
52990 Sundry Contractual Services		
	Merrill, City	75.98
	Rhineland Public Library	20.00
	Sundry Contractual Services	95.98
53142 Software - IT		
	Heartland Business Systems	674.22
	Software - IT	674.22
53161 Books Library		
	Amazon Capital Services	1,068.32
	Baker & Taylor Company	14,644.67
	OverDrive Inc	1,227.15
	Wausau West High School	53.00
	Books Library	16,993.14
53168 Audio-Visual Materials		
	Amazon Capital Services	881.49
	Baker & Taylor Company	2,930.37
	Blackstone Publishing	641.29
	Midwest Tape LLC	655.26
	Tonies US, Inc.	1,044.00
	Audio-Visual Materials	6,152.41
53190 Office Supplies		
	Amazon Capital Services	1,883.25
	Pakor	430.30
	Staples	43.02
	ULINE Inc	374.85
	Office Supplies	2,731.42
53220 Subscriptions		
	Ebsco Information Services	152.98
	Subscriptions	152.98

53240 Membership Dues		
	WI Valley Library Service	18,726.44
	Membership Dues	18,726.44
53260 Advertising		
	Wausau Pilot & Review Corp	800.00
	Advertising	800.00
53321 Personal Auto Mileage		
	Staff	115.70
	Personal Auto Mileage	115.70
53494 Technology Supplies		
	Amazon Capital Services	302.64
	CDW Government Inc	24.80
	Technology Supplies	327.44
53936 Other Supplies		
	Amazon Capital Services	169.82
	Other Supplies	169.82
55320 Building/Offices Rent		
	Marathon City, Village of	1,291.70
	Mosinee, City	94.06
	WI Public Service Corporation	441.20
	Building/Offices Rent	1,826.96
Library - Gifts/Donations		
52164 Contractual Services		
	Tank Mates LLC	733.00
	Contractual services	733.00
52172 Artist and Event Performances Services		
	Grall, Chris	150.00
	Artist and Event Performance Services	150.00
53161 Books Library		
	Amazon Capital Services	75.00
	Baker & Taylor Company	1,106.22
	Books Library	1,181.22
53168 Audio-Visual Materials		
	Midwest Tape LLC	10.79
	Audio-Visual Materials	10.79
53936 Other Supplies		
	Amazon Capital Services	740.58
	Other Supplies	740.58
CIP Library		
53494 Technology Supplies		
	Pakor	1,134.21
	Technology Supplies	1,134.21
Grand Total		79,917.16

*Current as of 4/9/24 when pulled from Workday (county system)

Marathon County Public Library Budget vs Actual (Library cost center) for March, 2024*

Ledger Account	Amended Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining
<u>Library Cost Center</u>				
Revenues				
46170 Sale of Maps, Poll Lists, Copies	12,000.00	1,113.75	3,393.80	(8,606.20)
46190 Other General Government Fees	24,000.00	2,805.00	7,795.00	(16,205.00)
46197 Employer Share of Insurance**	-	34,639.16	34,639.16	34,639.16
46199 Employee Share of Insurance**	-	4,300.90	4,300.90	4,300.90
47393 Local Department Charges Internal Service Fund**	-	93.03	93.03	93.03
46710 Library Fees	45,000.00	2,777.77	8,308.20	(36,691.80)
48200 Rental of Buildings and Property	42,153.00	-	10,538.25	(31,614.75)
48900 Other Miscellaneous Revenues	61,494.00	370.01	395.21	(61,098.79)
Total Revenues	\$ 184,647.00	\$ 46,099.62	\$ 69,463.55	\$ (115,183.45)

Personnel Expenses				
51111 Salaries and Wages	2,078,706.00	154,444.76	420,417.35	1,658,288.65
51120 Overtime	22,935.00			22,935.00
51390 Other Special Pay	-	807.74	4,182.84	(4,182.84)
51580 Unemployment Compensation	2,102.00			2,102.00
51510 Social Security	160,775.00	11,510.09	30,798.28	129,976.72
51520 Retirement Employers Share	131,875.00	9,673.34	26,543.24	105,331.76
51541 Dental Insurance	12,031.00	725.15	1,903.33	10,127.67
51550 Life Insurance	7,016.00	34.59	87.84	6,928.16
51560 Workers Compensation	1,261.00	93.03	255.14	1,005.86
51590 Other Employer Contributions	30,030.00	1,659.00	4,584.10	25,445.90

51593 Health Insurance	508,987.00	33,914.01	87,591.45	421,395.55
Personnel Expenses Total	\$ 2,955,718.00	\$ 212,861.71	\$ 576,363.57	\$ 2,379,354.43

Operating Expenses

52130 Accounting and Audit Services	1,300.00			1,300.00
52131 Financial, Banking and Investment Services	1,200.00	139.80	372.80	827.20
52192 Other Professional Services	6,500.00	6,500.00	6,500.00	-
52250 Telephone, Internet and Cable	22,750.00	1,201.57	3,015.75	19,734.25
52420 Machinery/Equipment Maintenance Services	6,500.00			6,500.00
52140 Technology Services	16,000.00	11,434.97	11,434.97	4,565.03
52560 Other Special Services	34,000.00	3,011.51	8,040.92	25,959.08
52561 Reimburse County	6,400.00	4,913.00	4,913.00	1,487.00
52932 Copier Charges	6,500.00	-	793.59	5,706.41
52990 Sundry Contractual Services	15,000.00	95.98	4,165.96	10,834.04
53110 Postage and Courier	1,700.00			1,700.00
53130 Printing and Forms	5,000.00	-	57.00	4,943.00
53142 Software - IT	6,000.00	674.22	1,654.48	4,345.52
53161 Books Library	274,250.00	16,993.14	45,055.91	229,194.09
53168 Audio-Visual Materials	60,000.00	6,152.41	9,297.87	50,702.13
53169 E-Books Library	34,252.00			34,252.00
53190 Office Supplies	27,000.00	2,731.42	6,277.07	20,722.93
53220 Subscriptions	18,600.00	152.98	277.15	18,322.85
53221 Electronic Subscriptions	31,000.00	-	14,038.08	16,961.92
53240 Membership Dues	118,497.00	18,726.44	18,726.44	99,770.56
53250 Registration Fees/tuition	3,500.00			3,500.00
53260 Advertising	4,000.00	800.00	2,050.00	1,950.00

53321 Personal Auto Mileage	3,500.00	115.70	288.81	3,211.19
53410 Meeting Expenses	2,700.00			2,700.00
53494 Technology Supplies	3,000.00	327.44	1,495.92	1,504.08
53936 Other Supplies	10,000.00	169.82	2,073.69	7,926.31
55190 Insurance Other Premiums	48,000.00			48,000.00
55320 Building/Offices Rent	65,000.00	1,826.96	7,486.75	57,513.25
Operating Expenses Total	\$ 832,149.00	\$ 75,967.36	\$ 148,016.16	\$ 684,132.84
Total Expenditures	\$ 3,787,867.00	\$ 288,829.07	\$ 724,379.73	\$ 3,063,487.27
Net Change	\$ (3,603,220.00)	\$ (242,729.45)	\$ (654,916.18)	\$ 2,948,303.82

*Current as of 4/9/24 when pulled from Workday (county system)

** Payroll revenue- temporary holding position for County Finance

Marathon County Public Library Budget vs Actual (additional cost centers) March, 2024*

	Budget	Actuals (Current Period)	Actuals (YTD)	Budget Remaining
Library - Gift/Donation Cost Center				
Total Revenues	100,000.00	10,000.00	34,217.10	(65,782.90)
Total Expenditures	100,000.00	2,815.59	17,756.52	82,243.48
Library - Gift/Donation Cost Center Net	0.00	7,184.41	16,460.58	16,460.58
CIP- Library Cost Center				
Total Revenues	360,000.00	0.00	0.00	(360,000.00)
Total Expenditures	360,000.00	1,134.21	22,049.91	337,950.09
CIP-Library Net Change	0.00	(1,134.21)	(22,049.91)	(22,049.91)

*Current as of 4/9/24 when pulled from Workday (county system)

TOTAL CIRCULATION STATISTICAL SUMMARY

For the month of March 2024

Branch	2023 CURRENT MONTH	2024 CURRENT MONTH	% CHANGE	2023 YEAR-to-DATE	2024 YEAR-to-DATE	% CHANGE
ATHENS	1,904	1,685	-11.50%	5,468	5,903	7.96%
EDGAR	1,574	1,377	-12.52%	4,339	3,858	-11.09%
HATLEY	1,797	2,248	25.10%	5,277	5,497	4.17%
MARATHON	2,744	2,133	-22.27%	7,680	6,604	-14.01%
MOSINEE	2,792	2,339	-16.22%	7,533	7,214	-4.23%
ROTHSCHILD	9,001	7,163	-20.42%	24,233	22,218	-8.32%
SPENCER	1,345	1,120	-16.73%	3,441	3,527	2.50%
STRATFORD	2,360	2,064	-12.54%	6,169	5,851	-5.15%
WAUSAU	33,401	32,531	-2.60%	89,987	93,868	4.31%
WAUSAU DRIVE UP	1,875	1,809	-3.52%	5,565	5,539	-0.47%
HOMEBOUND	685	517	-24.53%	1,789	1,757	-1.79%
ILL	224	177	-20.98%	608	466	-23.36%
OVERDRIVE	16,162	19,199	18.79%	46,254	55,582	20.17%
GRAND TOTAL	75,864	74,362	-1.98%	208,343	217,884	4.58%

*MCPL Athens branch was closed November 6-11, 2023 to move into new location

ON-SITE CIRC TO NON-RESIDENT CUSTOMERS

March 2024

	CUSTOMER STATISTICAL CLASSES								TOTAL NON-RESIDENT CIRC	TOTAL CIRC	% of CIRC by BRANCH
	WVLS-CLARK	WVLS-LANGLADE	WVLS-LINCOLN	SCLS-PORTAGE	NFLS-SHAWANO	WVLS-TAYLOR	SCLS-WOOD				
ATHENS	84	0	0	0	0	300	0	384	5,903	6.51%	
EDGAR	0	0	0	0	0	0	0	0	3,858	0.00%	
HATLEY	13	0	0	0	0	0	0	13	5,497	0.24%	
MARATHON	19	0	19	0	0	1	0	39	6,604	0.59%	
MOSINEE	0	0	0	0	0	0	0	0	7,214	0.00%	
ROTHSCHILD	31	0	18	0	0	1	0	50	22,218	0.23%	
SPENCER	305	0	0	0	0	0	2	307	3,527	8.70%	
STRATFORD	0	0	0	0	0	0	0	0	5,851	0.00%	
WAUSAU	40	0	463	0	0	34	5	542	93,868	0.58%	
WAUSAU DRIVE UP	8	0	5	0	0	0	0	13	5,539	0.23%	
MISC*									57,805		
TOTAL MCPL	500	0	505	0	0	336	7	1,348	217,884	0.62%	
% of CIRC											
by COUNTY	0.23%	0.00%	0.23%	0.00%	0.00%	0.15%	0.00%				

*MISC=HOMEBOUND,WVLS-D,WVLS-L,III, OVERDRIVE

TOTAL MONTHLY CUSTOMER COUNT

For the month of March 2024

	2023 CURRENT MONTH	2024 CURRENT MONTH	% CHANGE
MARATHON COUNTY			
RESIDENT ADULT	58,663	52,787	-10.02%
RESIDENT CHILD	8,158	8,639	5.90%
HOMEBOUND	108	96	-11.11%
STAFF	67	63	-5.97%
TEMPORARY	452	478	5.75%
TOTAL FOR MARATHON COUNTY	67,448	62,063	-7.98%
NON-COUNTY ON SITE BORROWERS			
ADULT	2,822	2,624	-7.02%
CHILD	223	227	1.79%
TEMPORARY	25	23	-8.00%
TOTAL FOR NON-COUNTY ON SITE BORROWERS	3,070	2,874	-6.38%
INTERLIBRARY LOAN			
ILL	410	413	0.73%
GRAND TOTAL	70,928	65,350	-7.86%



Marathon County Public Library Director Report April 2024

Highlights

Library Outreach at EverCon Gaming Convention

As an outreach initiative to connect with young adults and other gaming enthusiasts in the community, five library employees were thrilled to attend the largest convention in Central Wisconsin over the first weekend of March. MCPL staff from Wausau and Mosinee created an engaging and colorful booth to share information about library programs. During the gaming convention, staff interacted with attendees who stopped by the booth to play a quick game, learn about the library, and enter a raffle for gaming-related prizes. The MCPL booth was conveniently placed next to the main entrance to the convention, so staff were in the perfect location to interact with the community. Several attendees told staff how much they appreciate the library, and many were excited by our upcoming events. We hope to see convention attendees in the library soon!

-Jailin P, Library Specialist



WALTCO Delivery Delays

MCPL locations are experiencing delayed delivery for all library materials sent through WALTCO. Currently, library materials sent via WALTCO are taking at least two full weeks to arrive at their final destination. We feel our patrons' frustration with the longer wait times! MCPL staff continue to share concerns with our contact at WVLS, Jamie Matczak. Jamie has shared that the

Wausau WALTCO terminal is undergoing various staffing challenges. This is the likely cause of the delay in service and ongoing sorting mishaps over the last several months. Jamie is communicating our concerns with the Wausau terminal head and WALTCO headquarters.

Library Services

March was a busy month for Library Services—and for our patrons! The community used our Study Rooms over 100 times this month alone. Three “Computer Basics” classes, a patron favorite, were offered by our Adult Services Librarian at our Mosinee branch throughout March. Other programming highlights for adults include: A lecture on the 1919 Solar Eclipse, a documentary screening of “Honor in the Air” in observance of National Vietnam Veterans Day, and a Q&A with the Wausau Fire Chief. Our Youth Services team prepared a Beach Party for families over Spring Break—and the snow didn’t stop young folks from participating in the fun! Young people of varying ages also participated in a colorful “Yarn Art” program. Another notable highlight for families in March was our “Dinosaur Stomp” Story Time.



Hiring news: On March 1, Tara H. transferred into a new role as the Youth Services Librarian. We are looking forward to welcoming a new Youth Collection Development Librarian to the team. The Library Services team also participated in orientation for our new Hatley Branch Coordinator, Peggy K., during the week of March 18. *-Katelyn S, Library Services Manager*

Branches

Athens hosted a Title 1 reading night on Tuesday, March 12th from 5:30-7. Doreen Schultz read and discussed her book, *Sometimes a Hero: A Story about Edward J. Weiler*. Edward grew up in the Athens area. He became disabled and deaf due to a severe infection at a young age. He was instrumental in helping create legislation to help handicapped individuals. There were also reading and craft activities presented by Shari Parks, Reading Specialist. 25 people participated.

In Mosinee, beginner computer classes held throughout the month brought in a total of 17 patrons between 3 sessions. Patrons were so thankful to Julie Kinney for presenting these helpful classes!

Rothschild hosted an interactive Clue game on March 28th. Branch Assistant Julie G. served as the butler to lead the sleuthing. Each group (17 people total) solved the case and had a lot of fun in the process! We hope to host this life-size game again soon.



“What’s happening in Spencer?” was held on March 7th. Spencer’s Police Chief, Shawn Bauer, and Village Administrator, Chris Helgestad, spoke to 23 residents who learned about upcoming village projects, which include street closures this summer for reconstruction, local arrests statistics, and received information about a new school resource officer at the Spencer school. Residents were able to ask questions at the end of the presentation.

New book shelves arrived in Athens and Rothschild. Rothschild received a shelf for new adult fiction and nonfiction and a shelf for J easy readers, while Athens received shelves for the children’s room. Both locations look great!

Peggy Klein started work as our new Hatley Branch Coordinator. She participated in orientation at Wausau and Rothschild, and is looking forward to starting her regular work in Hatley. Welcome to the team, Peggy!

Our bi-monthly branch coordinator meeting was held on 3/15. Staff discussed circulation and collections updates, programming ideas, and information for upcoming school visits to promote our summer library program.

Jamie Matczak and Brenda Walenton from WVLS visited all MCPL branches in March to meet staff, see our locations, and discuss delivery. *-Laura Wood, Branch Team Lead*

Library Services Statistics & Activities

Team News & Projects

- Notary: 35 appointments
- Proctoring: 2 appointments
- Tech Time: 2 appointments
- MCPL study rooms were booked 106 times in March
- Homebound Services:
 - Items sent out: 292
 - Volunteer deliveries completed: 21
 - New (or recently returned) HB patrons: 1
 - Active HB accts at the start of the month: 84
 - Reading slips, letters, or notes received: 42
 - Activity packets sent: 15
 - Spring newsletters sent: 79
- Weeding:
 - Edgar: Juvenile Fiction
 - Marathon City: Adult Paperbacks
 - Rothschild: Adult Fiction, Adult Audiobooks, Young Adult Fiction
 - Spencer: Adult Fiction, Adult DVDs
 - Stratford: Adult Nonfiction, Juvenile Picture Books, Board Books
 - Wausau: Adult Paperbacks, Juvenile Fiction
- Outreach:
 - Robyn, Jailin, and Jordan attended Evercon on behalf of MCPL
 - Jailin sent activity packets to local care centers as part of our Homebound Program
 - Julie attended a WLA Best Book Committee meeting in Appleton
- Ongoing projects:
 - Central Wisconsin Book Festival (Chad)
 - Obituary index accessibility in Aspen (Jailin)
 - Library history digitization project (Julie)
 - Adding Tonies to Youth collection (Tara)
 - Summer Library Program (Tara, Rose, Robyn, Ben, Chad, Allycia)
 - Dream Big - Strategic Plan marketing (Allycia)
 - Website, events calendar, and staff intranet development (Ben)
 - Games & gaming in the library (Jordan)
 - The MCPL Professional Development Book Club met on March 25 (Robyn, Ben, Tara, Jailin)
 - Marathon County Social Services shared a presentation with Youth Services about Child Protective Services
 - Adult & Youth Services held team meetings

Events and Programs

Youth Events

Story Times:

- Mar 4: Tales for Tots—42
- Mar. 5: Bouncing Babies—19
- Mar. 6: Play & Learn—45
- Mar. 7: Family Story Time—24
- Mar. 11: Tales for Tots—40

- Mar. 12: Bouncing Babies—18
- Mar. 13: Play & Learn—45
- Mar. 14: Family Story Time—28
- Mar. 18: Tales for Tots—44
- Mar. 20: Play & Learn—24
- Mar. 21: Dinosaur Stomp Story Time—80
- Mar. 23: Dinosaur Stomp Story Time—50
- Mar. 25: Tales for Tots—11
- Mar. 27: Play & Learn—54
- Mar. 28: Family Story Time—40

Other Programs:

- Mar. 1: Evercon Outreach—40
- Mar. 1: Evercon Outreach—50
- Mar. 4: Tween STEAM Lab—15
- Mar. 5: Young Adult Library Leaders—0
- Mar. 7: Lego Block Party—20
- Mar. 12: Pokemon Club—40
- Mar. 14: Crafts & Dragons—5
- Mar. 21: Lego Block Party—30
- Mar. 22: Watch it Grow—40
- Mar. 23: 4-H Photography Basics—9
- Mar. 23: Prehistoric Facts with Dino Chris—30
- Mar. 25: Yarn Art—18
- Mar. 26: Yarn Art—39
- Mar. 27: Yarn Art—31
- Mar. 28: Beach Party—119
- Mar. 28: Eclipse Chalk Art—16
- Mar. 28: CD Eclipse Art—6
- Mar. 29: Beach Party—91
- March 30: Beach Party—88
- **Number of March Youth Services programs – 34**
- **Total attendance for March Youth Services programs – 1269**

Adults/All Ages Events

- March 4: Circle Yarn Wall Hanging – 8
- March 4: Adaptive Communities Stories and Crafts – 18
- March 7: History Chats: The One-Ways of Wausau – 12
- March 12: Adaptive Communities Stories and Crafts – 12
- March 12 City Spotlight: Wausau Fire Chief Jeremy Kopp – 12
- March 13: Social Hour (2 sessions) - 5
- March 14: History Chats: Book of Maps – 11
- March 19: Extension Gardening: Lettuce Bowls (2 sessions) – 23
- March 21: History Chats: Lands of the Wisconsin Railroads – 12
- March 27: The 1919 Solar Eclipse with Dr. Aaron Steffen – 40
- March 28: History Chats: The Islands of Big Bull Falls – 13
- March 30: “Honor in the Air” Documentary Screening - 48
- **Number of March programs and activities – 14**
- **Total attendance/participation for March programs – 202**

Media Summary

Social Media Statistics:

- Facebook followers: 5,257 (+34)
 - New likes: 23
 - Unfollows: 0
- Twitter: 1,224 (+5)
- Pinterest: 962 (-1)
- Goodreads: 344 (+0), 1,493 reviews (+2)
- Instagram: 1,124 (+0)
- Youtube: 522 (+0)

Hot Happenings in the River District (email newsletter)

- March 6 – See the Sun in a New Light (Wausau)
- March 13 – Passport applications and photos (Wausau)
- March 20 – MCPL-wide Eclipse programming Blog share

Central WI Radio (WCCN 107.5 FM & WPKG 92.7 FM)

- March 21 – Marathon County Public Library locations celebrating 2024's total solar eclipse - <https://cwbradio.com/news/?id=43862>
- March 25 – Marathon County Public Library locations celebrating 2024's total solar eclipse - <https://cwbradio.com/news/?id=43911>

WAVL 100.5 FM

- March 11 – Events: WAU Teen D&D, MOS Craft Swap, WAU City Spotlight, WAU Pokémon Club (with Allycia Smith, Library Marketing Specialist)

WOAW Channel 9

- March 6 – The benefits of having a library card - https://www.waow.com/news/top-stories/the-benefits-of-having-a-library-card/article_fd1b1436-dc16-11ee-b113-4f30a28e2375.html (with Allycia Smith, Library Marketing Specialist)
- March 21 – Marathon County Public Library Solar Eclipse Events - https://www.waow.com/news/marathon-county-public-library-solar-eclipse-events/article_d029ad6e-e7c6-11ee-b746-9bba99f01494.html (with Allycia Smith, Library Marketing Specialist)
 - Video version of same article - <https://www.youtube.com/watch?v=1ndMjMgzl9M>

WSAW Channel 7

- March 11 – MCPL offering Pokémon Club Monthly - <https://www.wsaw.com/2024/03/11/mcpl-offering-pokmon-club-monthly-wausau-branch/> (with Allycia Smith, Library Marketing Specialist)
- March 12 – Community Spotlight at MCPL: Meet Fire Chief Kopp - <https://www.wsaw.com/2024/03/12/community-spotlight-mcpl-meet-fire-chief-jeremy-kopp-tuesday-wausau/> (with Allycia Smith, Library Marketing Specialist)
- March 18 – Craft Swap Happening Monday at MCPL Hatley - <https://www.wsaw.com/2024/03/18/craft-swap-happening-monday-mcpl-hatley-branch/> (with Allycia Smith, Library Marketing Specialist)
- March 30 – ‘Honor In the Air’ documentary shown in free screening at Marathon County Public Library in Wausau - <https://www.wsaw.com/2024/03/31/honor-air-documentary-shown-free-screening-marathon-county-public-library-wausau/>

WXCO 1230 AM, 98.9 FM

- March 12 – We are joined by Chad Dally of the MCPL to discuss what is happening... - <https://civicmedia.us/shows/chad-holmes-show/2024/03/12/we-are-joined-by-chad-dally-of-the-marathon-county-public-library-to-discuss-what-is-happening-there-also-ron-johnson-thinks-republicans-should-never-pass-another-piece-of-legislation-ever-again> (with Chad Dally, Events Coordinator)

- March 26 – We are joined by Chad Dally of the MCPL to discuss what is happening... - (begins at 59:00) <https://fb.watch/rdfYgeJW31/> (with Chad Dally, Events Coordinator)

City Pages

- March 7 – Highlights – WAU See the Sun in a New Light. Big Guide – Events: Marathon City Book Club, Edgar Book Club, Hatley Book Club, SPE Cribbage, Athens Book Club, MOS Craft Supply Swap, WAU Social Hour, SPE Acrylic Poured Painting, STR Young Adult Book Club, Friends of MCPL Members Only Sale, Mosinee Book Club. Outdoors: WAU See the Sun in a New Light. Lectures: WAU City Spotlight: Fire Chief, MOS Computer Basics: Desktop, files, & Windows, WAU Lettuce Bowls, MOS Computer Basics: Internet Basics, WAU The 1919 Solar Eclipse. Kids/Teens: MOS Month of Crafts & Coloring, WAU Tales for Tots, ATH Family Story Time, WAU Bouncing Babies Story Time, HAT Family Story Time, WAU Play & Learn, STR Family Story Time, WAU Family Story Time, MAR Family Story Time, WAU LEGO Block Party.
- March 14 – Big Guide—Events: Stratford Young Adult Book Club, Friends of MCPL Members Only Sale, Mosinee Book Club, Spencer Book Club, Hatley Craft Supply Swap, Mosinee Yoga & Meditation Class, Stratford Book Club, Athens Board Game Night. Lectures/Workshops: Wausau Lettuce Bowls, Mosinee Computer Basics, Wausau The 1919 Solar Eclipse. Kids/Teens: Mosinee Month of Craft & Coloring, Wausau Tales for Tots, Athens Family Story Time, Wausau Bouncing Babies Story Time, Hatley Family Story Time, Wausau Play & Learn, Stratford Family Story Time, Marathon City Family Story Time.
- March 21 – Big Guide — Ongoing: Edgar Community Cookbook. Events: Athens Board Game Night, Hatley Escape Room, Rothschild Book Club, Wausau Solar Eclipse Chalk Art, Rothschild Live Clue, Wausau Documentary Screening & Director Q&A to honor Vietnam War Vets Day, Mosinee Yoga & Meditation Class, Athens Board Game Night. Lectures/Workshops: Wausau 1919 Solar Eclipse. Kids/Teens: Mosinee Month of Craft & Coloring, Wausau Tales for Tots, Athens Family Story Time, Hatley Family Story Time, Wausau Play & Learn, Stratford Family Story Time, Marathon City Family Story Time, Wausau Dinosaur Stomp Story Time, Wausau Lego Block Party, Mosinee Pokémon Club, Athens Board Game Night, Wausau Watch it Grow, Wausau Dinosaur Stop Story Time, Wausau 4-H Photography Basics, Wausau Prehistoric Facts with Dino Chris, Wausau Yarn Art, Marathon City Spring Craft Week, Stratford Play & Learn: Sensory Play, Rothschild Beaded Keychain, Edgar After School Art, Wausau Family Story Time, Wausau CD Eclipse Art for Teens, Wausau Beach Party, Wausau CD Eclipse Art for Teens, Athens Eclipse Scavenger Hunt, Hatley Eclipse Scavenger Hunt, Rothschild Eclipse Scavenger Hunt, Spencer Eclipse Scavenger Hunt, Stratford Eclipse Scavenger Hunt, Mosinee Solar Eclipse Chalk Art, Rothschild Solar Eclipse Chalk Art, Wausau Tales for Tots, Marathon City Family Story Time, Wausau STEAM Lab, Hatley Solar Eclipse Chalk Art, Hatley Family Story Time, Rothschild Family Story Time, Edgar Family Story Time, Mosinee Lego Block Party, Marathon City Creating Journal Making w/ YOLO, Wausau Young Adult Library Leaders, Wausau Play & Learn, Mosinee Earth Day Story Time, Marathon City Solar Eclipse Chalk Art, Edgar Solar Eclipse Chalk Art, Wausau Family Story Time, Marathon City Here Comes the Sun Story Time, Wausau Lego Block Party, Mosinee DIY Cereal Box Eclipse Viewer, Rothschild DIY Cereal Box Eclipse Viewer, Rothschild Read to a Therapy Dog, Rothschild Lego Block Party, Mosinee Pete the Cat Party, Wausau Pokémon Club, Stratford Family Story Time, Edgar After School Art, Wausau 4-H All About Dairy, Marathon City Family Story Time, Edgar Lego Block Party, Wausau Teen D&D Player Bootcamp, Edgar Pokémon Club, Hatley Learn to Knit, Rothschild Family Story Time, Edgar Family Story Time, Mosinee Branch Teen Advisory Group, Wausau Blooming Spring Wreath, Rothschild Pokemon Club, Wausau Color Mash Story Time, Wausau Lego Block Party, Mosinee Pokemon Club, Athens Board Game Night, Wausau Color Mash Story Time, Stratford Play & Learn, Mosinee Nature Wind Chimes, Edgar After School Art, Mosinee Sharpie Tie-Dye, Wausau Stamp & Sticker Party, Wausau Teen Mario Kart Tournament.
- March 28 – Highlights – Wausau Honor in the Air. Big Guide — Ongoing: Edgar Community Cookbook. Events: Hatley Escape Room, Wausau Solar Eclipse Chalk Art, Rothschild Live Clue, Wausau Documentary Screening & Director Q&A to honor Vietnam War Vets Day, Marathon City Book Club, Edgar Book Club, Hatley Book Club, Athens Book Club, Stratford Young Adult Book

Club. Kids/Teens: Mosinee Month of Craft & Coloring, Marathon City Spring Craft Week, Wausau Family Story Time, Marathon City Family Story Time, Wausau CD Eclipse Art for Teens, Wausau Beach Party, Wausau CD Eclipse Art for Teens, Athens Eclipse Scavenger Hunt, Hatley Eclipse Scavenger Hunt, Rothschild Eclipse Scavenger Hunt, Spencer Eclipse Scavenger Hunt, Stratford Eclipse Scavenger Hunt, Mosinee Solar Eclipse Chalk Art, Rothschild Solar Eclipse Chalk Art, Wausau Tales for Tots, Athens Family Story Time, Wausau STEAM Lab, Hatley Solar Eclipse Chalk Art, Hatley Family Story Time, Rothschild Family Story Time, Edgar Family Story Time, Mosinee Lego Block Party, Stratford Creative Journal Making w/ YOLO, Wausau Young Adult Library Leaders, Wausau Play & Learn, Mosinee Earth Day Story Time, Marathon City Solar Eclipse Chalk Art, Edgar Solar Eclipse Chalk Art, Wausau Family Story Time, Marathon City Here Comes the Sun Story Time, Wausau Lego Block Party, Mosinee DIY Cereal Box Eclipse Viewer, Rothschild DIY Cereal Box Eclipse Viewer, Rothschild Read to a Therapy Dog, Rothschild Lego Block Party, Mosinee Pete the Cat Party, Wausau Pokemon Club, Stratford Family Story Time, Edgar After School Art, Wausau 4-H All About Dairy, Marathon City Family Story Time, Edgar Lego Block Party, Wausau Teen D&D Player Bootcamp.

Hub City Times

- March 6 – Cribbage players can connect at MCPL Spencer

Record Review

- March 6 – People – Athens: Athens Book Club, Board Game Night; Edgar: Edgar Book Club, After School Art; Pokémon Club, LEGO Block Party, New Edgar Cookbook; Marathon: Marathon Book Club, Spring Craft Week, Family Story Times; Stratford: Young Adult Book Club, Stratford Book Club, Family Story Time.
- March 19 – People – Athens: Board Game Night, Eclipse Scavenger Hunt; Edgar: After School Art, Eclipse Chalk Art, New Edgar Cookbook; Marathon City: Spring Craft Week, Family Story Time, Eclipse Chalk Art; Stratford: Eclipse Scavenger Hunt, Family Story Times; Marathon County; Eclipse Glasses Available at MCPL

Wausau Daily Herald

- March 7 – Obituaries: Joan Christine Cohen - <https://www.wausaudailyherald.com/obituaries/pwix0745987>

Wausau Pilot & Review

- March 6 - Marathon County Public Library programs - <https://wausapilotandreview.com/2024/03/06/marathon-county-public-library-programs-49/> (Spanish language version of same article: Programas de la biblioteca publica del condado de Marathon <https://wausapilotandreview.com/es/2024/03/06/marathon-county-public-library-programs-49/>)
- March 13 – Historical Society explores historic Adams family at next History Speaks event - <https://wausapilotandreview.com/2024/03/13/historical-society-explores-historic-adams-family-at-next-history-speaks-event/>
- March 16 – Marathon County Public library programs - <https://wausapilotandreview.com/2024/03/16/marathon-county-public-library-programs-50/>
- March 22 – April story time dates set at MCPL - <https://wausapilotandreview.com/2024/03/22/april-story-time-dates-set-at-marathon-county-public-library-2/>
- March 25 — Marathon County Public Library programs, youths - <https://wausapilotandreview.com/2024/03/25/marathon-county-public-library-programs-youths-3/>
- March 26 — Marathon County Public Library book clubs: April - <https://wausapilotandreview.com/2024/03/26/marathon-county-public-library-book-clubs-april-5/>
- March 27 — Marathon County Public Library programs - <https://wausapilotandreview.com/2024/03/27/marathon-county-public-library-programs-51/>

- March 29 — Business spotlight: Marathon County Public Library - <https://wausaupilotandreview.com/2024/03/29/business-spotlight-marathon-county-public-library/>

Wausau Times/Buyers Guide

- March 6 – Marathon County Public Library: MOS Computer Basics, MOS Craft Supply Swap, WAU City Spotlight: Fire Chief, Friends of MCPL Members-only Sale, WAU Social Hour, SPE Acrylic Poured Painting <https://wausautimes.com/2024/03/mcpl-mosinee/>
- March 20 – MCPL Wausau to offer educational talk on 1919 eclipse - <https://wausautimes.com/2024/03/mcpl-wausau-to-offer-educational-talk-about-1919-solar-eclipse/>

Materials

Youth

	2024 Annual Budget	Rollover from 2023	Total Appropriation	Monthly Allotment	Free Balance	Spent as of 03/30/2024	% Spent
Juvenile Audiobooks	\$10,000.00	\$0.00	\$10,000.00	\$909.09	\$7,017.17	\$2,982.83	30%
Juvenile CDs	\$300.00	\$30.54	\$330.54	\$30.05	\$300.00	\$30.54	9%
Juvenile DVDs	\$7,500.00	\$99.53	\$7,599.53	\$690.87	\$6,100.59	\$1,498.94	20%
Juvenile Video Games	\$2,350.00	\$0.00	\$2,350.00	\$213.64	\$1,634.20	\$715.80	30%
Young Adult Audio Books	\$1,800.00	\$0.00	\$1,800.00	\$163.64	\$1,800.00	\$0.00	0%
Juvenile e-books	\$2,000.00	\$0.00	\$2,000.00	\$181.82	\$1,233.98	\$766.02	38%
Youth AV Subtotal	\$23,950.00	\$130.07	\$24,080.07	\$2,189.10	\$18,085.94	\$5,994.13	25%
Juvenile Fiction	\$26,000.00	\$10.05	\$26,010.05	\$2,364.55	\$19,884.29	\$6,125.76	24%
Juvenile Non-fiction	\$26,000.00	\$53.24	\$26,053.24	\$2,368.48	\$21,498.70	\$4,554.54	17%
Juvenile Picture Books	\$30,000.00	\$0.00	\$30,000.00	\$2,727.27	\$21,811.77	\$8,188.23	27%
Juvenile Spanish	\$1,500.00	\$23.56	\$1,523.56	\$138.51	\$1,204.08	\$319.48	21%
Juvenile Standing Order Print	\$7,500.00	\$0.00	\$7,500.00	\$681.82	\$7,001.13	\$498.87	7%
Young Adult Fiction	\$12,200.00	\$0.00	\$12,200.00	\$1,109.09	\$9,383.52	\$2,816.48	23%
Young Adult Graphic Novels	\$3,700.00	\$30.98	\$3,730.98	\$339.18	\$1,745.77	\$1,985.21	53%
Young Adult Non-fiction	\$3,400.00	\$0.00	\$3,400.00	\$309.09	\$2,907.44	\$492.56	14%
Youth Print Subtotal	\$110,300.00	\$117.83	\$110,417.83	\$10,037.98	\$85,436.70	\$24,981.13	23%
Youth Services TOTAL	\$134,250.00	\$247.90	\$134,497.90	\$12,227.08	\$103,522.64	\$30,975.26	23%

Adult

	2024 Annual Budget	Rollover from 2023	Total w/carryover	Monthly Allotment	Free Balance	Spent YTD	% Spent

Adult Audiobooks	\$11,500.00	\$279.58	\$11,779.58	\$1,045.45	\$8,135.05	\$3,644.53	31.69%
Adult Music CD	\$5,000.00	\$102.72	\$5,102.72	\$454.55	\$3,870.10	\$1,232.62	24.65%
Adult DVD	\$17,750.00	\$284.08	\$18,034.08	\$1,613.64	\$12,391.52	\$5,642.56	31.79%
Adult Video Games	\$1,550.00	\$0.00	\$1,550.00	\$140.91	\$1,290.04	\$259.96	16.77%
Adult AV Subtotal	\$35,800.00	\$666.38	\$36,466.38	\$3,254.55	\$25,686.71	\$10,113.29	28.25%
Adult Paperbacks	\$2,500.00	\$6.29	\$2,506.29	\$227.27	\$1,937.66	\$568.63	22.75%
Adult Paperbacks S.O.	\$450.00	\$0.00	\$450.00	N/A	\$450.00	\$0.00	0.00%
Adult Fiction	\$47,000.00	\$139.22	\$47,139.22	\$4,272.73	\$30,027.87	\$17,111.35	36.41%
Adult LT Fiction	\$7,500.00	\$96.97	\$7,596.97	\$681.82	\$4,196.61	\$3,400.36	45.34%
***Adult LT S.O.	\$5,500.00	\$0.00	\$5,500.00	\$500.00	\$4,995.48	\$504.52	9.17%
Adult Non-fiction	\$71,000.00	\$386.22	\$71,386.22	\$6,454.55	\$53,967.45	\$17,418.77	24.53%
Adult Non-fiction S.O.	\$2,000.00	\$0.00	\$2,000.00	N/A	\$1,883.25	\$116.75	5.84%
Adult Biographies	\$11,000.00	\$37.54	\$11,037.54	\$1,000.00	\$7,511.67	\$3,525.87	32.05%
Adult Spanish	\$500.00	\$11.33	\$511.33	\$45.45	\$500.00	\$11.33	2.27%
Adult Hmong	\$750.00	\$0.00	\$750.00	\$68.18	\$647.14	\$102.86	13.71%
Overdrive - ebooks	\$16,000.00	\$0.00	\$16,000.00	\$1,454.55	\$11,661.14	\$4,338.86	27.12%
Adult Print Subtotal	\$164,200.00	\$677.57	\$164,877.57	\$14,927.27	\$117,778.27	\$47,099.30	28.68%
Adult Services TOTAL	\$200,000.00	\$1,343.95	\$201,343.95	\$18,181.82	\$143,464.98	\$57,212.59	28.61%

Support Services Statistics & Activities

Circulation Team

- New library card applications processed by the Circulation Team: 223
- Checkout total for Wausau First Floor: 32,531
- Ashley H processed 177 Interlibrary Loan items
- March Passports News:
 - 39 Adult Passport Books
 - 15 Minor Passport Books
 - 6 Adult Passport Cards (2 attached to passport book applications, 4 were solo card applications)
 - 3 Minor Passport Cards (2 attached to passport book applications, 1 was a solo card application)

The MCPL Passport team accepted a total of 59 passport applications at \$35.00 each, and 73 photos were taken at \$10.00 each for a total of \$2,795.00 recorded. We also assisted with 19 renewal applications.

- Ashley H:
 - Trained new Hatley Branch Coordinator Peggy on ILL.
 - Conducted additional ILL work beyond traditional circulations:
 - Renewals: 1 phone call, 14 emails

- Under \$10 per Amazon.com: 1
 - Feature Films: 1
 - Too new: 3 (informed patron of purchase suggestion instead)
 - Library of Congress items: 1
 - V-Cat items: 5
 - Library of Congress: 1
 - Unable to fulfill: 5
 - Inquiries: 1 phone call, 8 emails.
 - Sent ILL email reminder to staff.
- Olivia B:
 - Represented MCPL at Evercon. Did a presentation for First Time Game Masters and spoke with another librarian who was working on starting a D&D group at her library. Spoke with a lot of adults, young adults, and teens. It seems like we have a high demand for more D&D related programming for all ages.
 - The last Craft D&D event before SLP was held for crafting a player notebook. Four kids and two parents came.
 - Met with Jordan, Jailin, Julie, and Robyn to discuss some event planning for International Game Month in November. They discussed logistics about circulating board games as well as how to draw different age groups to the library for these events. Everyone has assignments and Olivia is reaching out to local game shops for possible donations or their participation in MCPL's events. They are meeting again in July to see how everyone is doing on their assignments and begin to get everything ironed out and submit the event for November.
 - Worked with Mai Yia on Items Missing in Transit.
 - Attended the Professional Development Teen Programming Book Club to discuss the readings for Teen Advisory Groups and Teen Behavior. The group came up with some good ideas to help Robyn with YALL.
 - Billed for ~ \$386.41 worth of damaged items.
- Maggie B.
 - Continued to assist with the Homebound program.
 - Assisted in Support Services by unboxing and tagging books.
 - Juvenile to Adult account switch-overs.
 - Completed Missing/Missing in Inventory list for December/January and found 11 items.
- Erin Q:
 - Added Courthouse passport evening appointments to Passport Info document.
 - Juvenile DVD storage weeding/swaps/check-in.
 - Juvenile fiction storage weeding/swaps/check-in.
 - Juvenile favorite storage weeding/swaps/check-in.
- Mai Yia L.
 - Learned how to do withdrawals for items being weeded and did a lot of withdrawing throughout the month.
 - Learned how to search for items on the pull-list so she could better understand the collections and how they are laid out.
 - Learned how to do switch-overs for the new adult to regular adult collections. She did some adult fiction and lots of adult non-fiction switch-overs.
 - Learned how to search for items on the Missing in Transit list and clear those.
- Over the course of the month seven patrons were banned for different lengths of time due to policy violations.

Support Services Team

- Chris L is chair of the V-Cat Bib Committee which met on 3/5. Topics discussed:
 - “More Like This” suggestions in Aspen may be improved through removal of duplicative subject headings. Possible tools to accomplish this include: BackStage (our bibliographic record cleanup vendor), the Sierra load profile (edited by WVLS staff) or other adjustments to the Aspen display. Committee will use a combination of these tools.
 - “Big books” cataloging. A “big book” is a large format juvenile picture book, generally 50 cm (20 in.) or larger, meant to be shared in a group setting, which most patrons would find impractical for family use. The words “big book” will be added to the titles to differentiate them from the regular-size editions of the same titles, pending a more permanent solution from Aspen.
 - Aspen update – discussed noted issues, i.e., “bugs,” and V-Cat’s top 3 Aspen priorities.
 - NICE Project updates.
- Team Leads met with Leah 3/13.
- Chris L made a presentation to the Library Board on the Support Services Team on 3/18.
- Support Services Team gave an orientation tour to the new Hatley Branch Coordinator Peggy K on 3/20.
- Relabeling of Juvenile Favorites is on hold while weeding is done.
- Dawn L is reviewing Koha Acquisitions functionality in order to prep for the upcoming NICE Project Town Hall Meeting on 4/9.
- Biannual deletion of Sierra Order records 3 years and older for items which MCPL no longer owns has been completed.
- Dawn L reports that March was balanced across all funds, including all spreadsheets, Sierra & Workday.
- The Tonies are nearly ready for circulation! Thank you to Tara, Katelyn and the Children’s Team for bringing the idea forward, and thank you to James for leading Support Services’ part of the project. Our team is proud to have had a role in bringing this resource to MCPL’s patrons. Following is a selected list of tasks/considerations:
 - Overall concept: 6 Tonieboxes (Speaker + 1 Tonie) & 18 Tonie packs (each consisting of 3 theme-related Tonie figures) check out separately for patron flexibility.
 - Creation of “My Tonies” account and addition of each Toniebox to the account.
 - Coordinated with WVLS staff who made changes to Sierra Item Types and the Patron Blocks Table to accommodate Tonies.
 - Each Tonie figure (60 in all) downloaded to each Toniebox via the Library’s Wi-Fi connection.
 - Tonieboxes have memory to accommodate up to 250 Tonies.
 - Checklists to track downloads and Toniebox IDs.
 - Packaging selection and purchase.
 - Full color labels, created in Canva, including contents, instructions and track lists. Written labels on all small pieces.
 - Cataloging, Aspen cover images. Aspen list to enhance searchability.
- Circulation total for Wausau Drive Up: 1,809.

Page Team

- Did routine switch-overs for new Adult collections and Young Adult collections.
- Sent Easter books out to the branches.
- Christmas, Valentine’s Day, and St. Patrick’s Day books were collected and returned to storage.
- Finished shifting the adult non-fiction collection, providing much-needed space on those shelves.
- Interviewed applicants for the open Page position.
- Ollie attended the NICE Holds Fulfillment Workgroup.
- Ollie trained new Hatley Coordinator Peggy on Sierra, circulation policies/procedures, and paging.

- Throughout the month of March the Page Team shelved 29,132 items. They handled an additional 3,416 more items for holds or transits to home libraries.

Information Technology

- Mobile Printing Update:
 - We have installed the Princh Controller software on our Print Server for testing. This is the software that will allow us to implement mobile printing from devices that are not part of the MCPL network. So far all test scenarios have been successful and have met our requirements.
 - Branch locations and hours of operation for this service have been configured.
- Pharos Server:
 - David has met with Josh and Erica from WVLS to begin testing of Pharos for the process of replacing CASSIE.
- Patron Computer Deployment:
 - Test computers have been set up to utilize the following new software and services
 - Princh Mobile Printing
 - Pharos Time Management
 - Deepfreeze
- Printer Replacement:
 - We are considering whether it would be more cost-effective or provide better service to lease printers rather than purchasing new ones. This will allow us to go from 31 aging devices in use at Wausau and the branches to 24 devices. This will also allow us to offer color printing to our Patrons
- The expansion of the materials sorter is now on the calendar to be completed by 5/3/24. The expanded sorter will have the capability to do a finer sort (with two additional bins), which will reduce the amount of staff time required to get items back to the shelves for patron use.
- Additional discussion with our sorter vendor (Lyngsoe), the ILS vendor (Innovative), and WVLS are underway in order to ensure that our sorter is configured to save maximum staff time, particularly by accurately sorting items with unusual statuses (e.g. "Missing in Inventory").
- Several projects remain ongoing:
 - Update to fiber at branches:
 - Athens: It looks like we can treat Athens as a new install and Josh K. at WVLS has initiated the install process. An on "On Site" inspection will be scheduled before proceeding.
 - Edgar:
 - *Hatley: Connected to WCAN on 05/12/2023*
 - Marathon City:
 - Mosinee:
 - *Rothschild: Fiber Connection through Rothschild PD (WiscNet)*
 - Spencer:
 - Stratford:
 - Creating technology tutorials for staff.
 - Investigate what needs to be done to continue outdoor Wi-Fi antennae installation at remaining branches.
 - *Athens: Installed*
 - *Edgar: Installed*
 - Hatley: Pending install
 - Marathon City: Discussion paused
 - *Mosinee: Installed*
 - Rothschild: Discussion stalled

- Spencer: Pending approval
 - *Stratford: Installed*
- Additional projects are on the horizon:
 - Plan a deployment date for Windows 11. (Will be deployed with new patron computers)
 - Investigate having the branches use IP phones like the ones used in Wausau.
 - Investigate moving library to Office 365 licensing instead of the current Office 2013 in use.
 - Investigate hosting Teams phones on our own Microsoft tenant.
 - Investigate hosting mcpl.us email on our own Microsoft tenant.

Branch Statistics & Activities

Athens Monthly Report

Events and Programs

- Book Club: The March Athens Book Club read *Black Cake* by Charmaine Wilkerson. Book Club met on Tuesday, March 12 at 2:00pm in the library. Eight patrons read the selection and had a great discussion. April Book Club will be *Rosemary: The Hidden Kennedy Daughter* by Kate Clifford Larsen.
- Family Story time is held on Mondays at 10:30am. Storytime will be weekly until May 5, 2024. Athens has averaged 16 children and 5 adults per session during the month of March.
- There were 8 class visits to the library in March.
- Athens Library hosted a Title 1 reading night on Tuesday, March 12th from 5:30-7. Doreen Schultz read and discussed her book, *Sometimes a Hero: A Story about Edward J. Weiler*. Edward grew up in the Athens area. He became disabled and deaf due to a severe infection at a young age. He was instrumental in helping create legislation to help handicapped individuals. There were also reading and craft activities presented by Shari Parks, Reading Specialist. 25 participated.
- On March 14, MCPL-Athens set up a table top display for the A.E.S. Pre-Kindergarten day featuring youth literacy activities. 21 participated.
- On March 21, 1 patron participated in board game night.
- 17 children participated in our passive Dr. Seuss passive craft project.
- 51 patrons of all ages enjoyed making plastic egg creatures in March.

Circulation Statistics

- In March, Athens circulated a total of 1,685 items. This is 11.50% decrease from March of 2023. In 2024 year-to-date, Athens has circulated 5,903 items. This is a 7.96% increase from 2023.
- Athens had a total of 0 curbside appointments in the month of February.

Library News

- 3/15 Kitty R virtually attended the Branch Coordinator meeting.
- The Lunar Eclipse Library Scavenger hunt is planned and ready to roll out on April 1.
- Kitty and Shahara continue to prep for a fun-filled summer reading program, *Adventure begins @ your library*.

Facilities

- LFI set up our new bookshelves in our children's room on Thursday, March 14. The community is excited to see the new changes in the children's area.

Edgar Monthly Report

Events and Programs

- Book club discussed the book *The Smoke Gets in Your Eyes* by Caitlin Doughty on the 12th with 6 in attendance.

- Story time was held on the 5th with 3 people in attendance and on the 19th with 3 in attendance.
- After School Art was held on the 13th with 0 in attendance and on the 27th with 10 in attendance.
- On the 9th we had our Lego Block Party with 6 in attendance.
- Pokémon Club was held on the 18th with 1 in attendance (there was a big musical event at the school).
- 1 child turned in their 900 sheet for 1,000 books before kindergarten and the star was moved to the corresponding number on our wall display.
- Patrons completed 2 library-provided jigsaw puzzles this month, and patrons have offered to donate more puzzles for the community.

Circulation Statistics

- The circulation statistics for the month of March were 1,377 checked out. This is a 12.52% decrease for the same month last year. A total of 3,858 items have been checked out so far this year. This is an 11.09 % decrease from 2023.
- There were 0 curbside pickups for the month.

Library News

- Hannah attended the Branch Coordinator meeting on the 15th
- Jamie Matczak and Brenda Walenton from WVLS visited the branch on the 21st
- Christina filled in at Mosinee on the 12th
- Hannah filled in at Mosinee on the 29th

Facilities Updates

- None at this time.

Hatley Monthly Report

Events and Programs

- Book Club – This month’s book club was self-led by the ladies of the club. They were discussing Prince Harry’s *Spare*. There were 8 participants.
- Story Time is held weekly on Tuesdays @ 10:30a. These were done as self-led sessions this month.
 - March 5th the theme was Dr. Seuss, and we had 3 participants for our self-led program.
 - March 26th we enjoyed our “I Can Read” *Flat Stanley* books. There were 7 participants for this staff-led program.
- March 2nd we held an all-day Dr. Seuss Craft day to honor his birthday. Tables were set up with supplies for a number of crafts. Our Dr. Seuss books were on display, as well as Dr. Seuss themed décor for the day. We had 16 attendees for this event (5 adults and 11 children).
- We held our first-ever craft swap this month, and had 5 adults and 2 teens participate.
- Once again, we held our biyearly escape room programs. 16 adults, 12 children and 4 teens joined us.
- Upcoming Programs
 - Book Club on April 9th – *The Book of Lost Names* by Kristin Harmel
 - Story Times are every Tuesday morning at 10:30a. These will be returning to staff-led.
 - An Eclipse Scavenger Hunt will take place the week of April 1st.
 - Eclipse Chalk Art will be an all-day event on April 2nd.
 - Beginner Computer Classes will be a 3-session event for April. Classes are being taught by Julie K.
 - Back by popular demand is our “Learn to Knit” program. It will be a 2-session class hosted by one of our seasoned knitters.

Circulation Statistics

- Hatley circulated 2,248 items for the month of March. This is a 25.10% increase. Year to date is 5,497 items. This is a 4.17% increase from last year.

Library News

- We continue to work on the reorganization of the Favorites Collection.
- Peggy K. joined our staff as the new Hatley Branch Coordinator.
- Thank you to the many MCPL employees from other branches who covered shifts during the transition of library branch coordinators!

Facilities Updates

- None at this time.

Marathon City Monthly Report

Events and Programs

- Book Club: Lisa M. and 10 patrons had a lively, thoughtful discussion of the book *Saturday Night at the Lakeside Supper Club* by J. Ryan Stradal. The book club meets on the second Monday of the month from 5:45-6:45 pm. The next book club session will meet on Monday, April 8th with a discussion of the book *The Thursday Murder Club* by Richard Osman.
- Story Time: Our 30-minute family story time programs are held on Thursday mornings at 10:30 am. We had 40 caregivers and children join in the fun with themed stories, songs and activities during 4 events in March. The themes we focused on this month were lion/lamb, pancakes, maple syrup and eggs.
- The 4K class from St. Mary's School has been making monthly visits to the library since October. Lisa H. reads them themed stories and sings a song or two. Then, the students get an opportunity to check out a book with their own library card. The class of 22 students and 2 teachers visits on the second Wednesday of the month.
- During the week of March 25 (Spring Break), we held a Spring Craft Week. We offered a variety of easy and fun Spring Craft projects for Kids. We had 55 children and family members drop in during the week to create.
- In April, our monthly book club, St. Mary's 4K visits and weekly story times will be held as usual. On Monday, April 15, we will offer a program called "Genealogy Basics with Ancestry." The presenter will guide participants through some of the basics of genealogical research and Ancestry, which can be accessed free at any MCPL location.

Circulation Statistics

- Marathon circulated 2,133 items during the month of March, which is a 22.27% decrease from this time last year. So far in 2024, Marathon has circulated 6,604 items. This is a 14.01% decrease over last year.

Library News

- We are continuing to work on weeding, shifting and rearranging the collection, along with planning events for late summer and fall.
- In March, Lisa attended the virtual coordinator's meeting.
- In April, we look forward to the Branch Bonding opportunity.

Facilities Updates

- We received a new shelf to help organize books and puzzles in our children's area.

Mosinee Monthly Report

Events and Programs

- Lego Block Party brought in 3 patrons.
- Family Story Time in March was all about breakfast. Ten patrons heard stories themed around breakfast and made a really cute donut craft!
- Computer classes throughout the month brought in a total of 17 patrons between 3 sessions. Patrons were so thankful to Julie Kinney for presenting these helpful classes!
- Sarah's annual Craft Swap had 22 participants who had great feedback for this sustainable and fun program!
- Two patrons joined us for March's session of our popular Pokémon Club.

- Eight patrons joined us for Adult Book Club.
- Our Gentle Yoga and Meditation class series brought in 5 patrons.
- Katie's third session of our new Mosinee Teen Advisory Group brought in 1 teen.
- Sarah's annual March Month of Crafts and Coloring brought in 65 patrons!
- Passive Programs: This month Sarah made two passive programs she was given the ideas for through her Wisconsin Library Association Conference attendance last October. Sixteen patrons shared the names of influential women to make a paper quilt display in honor of National Women's History Month. It led to a lot of really wonderful recognition moments between community members and several hugs! Twenty-seven patrons also helped decorate our creative Community Collage with their own unique art or favorite quote!
- Upcoming Programs: In April, Lego Block Party, Adult Book Club, Pokémon Club, Family Story Time, and our Teen Advisory Group will continue. Sarah will also start a Head Start Outreach Story Time series, have a Pete the Cat Party, and have a Nature Wind Chime program to celebrate Earth Day. Both staff will lead solar eclipse activities, including a chalk craft and a DIY cereal box eclipse viewer. Katie will end the month with a creative Sharpie Tie Dye program.

Circulation Statistics

- Mosinee circulated 2,339 items in March 2024. This is 16.22% decrease. Mosinee has circulated 7,214 items in 2024. This is a 4.23% decrease.

Library News

- Displays: in March we had a "Once Upon a Time" display for World Folktales and Fables Week and spring themed picture books in our children's area. We also had a large display for all age groups with ideas for "National Day of Unplugging." In the adult section we made a display for "National Frozen Food Day" and our fireplace featured nonfiction books for a "Reading makes you Clever" display. Katie made a colorful "Spring into a Good Book" display for behind the circulation desk.
- Staff sent in children's favorites that will be re-labeled, and really appreciate all the hard work Support Services is doing!
- Sarah attended the Coordinator meeting on the 15th.
- Special thanks to Wanda, Hannah, and Laura for coverage at the end of the month!
- Sarah had a lot of fun working regularly with the Hatley community during her 8 coverage shifts during the month of March (as well as a few in February).

Facilities Updates

- We are still waiting to hear on the timeline for our historic window restoration.
- Fire Department staff checked that our fire extinguishers were in working order on the 29th.

Rothschild Monthly Report

Events and Programs

- Story time is scheduled for every other Tuesday. In March, we had 41 participants at two story times. Out attendance seems to be growing each month, so we look forward to seeing what summer brings!
- In March, 10 members of our book club met to discuss *Becoming Mrs. Lewis* by Patti Callahan Henry. In April, the club will read and discuss *I'm Glad My Mom Died* by Jannette McCurdy.
- Pokémon Club continues to be well received. This month, 7 people joined us to trade cards, socialize, play the game, and make their own mini journals. We hope the enthusiasm continues into future months. Our regular Lego Block Party saw 7 participants as well.
- We had two special events in March. On March 25th, we hosted a spring break beaded keychain craft for 14 participants. We also hosted an interactive Clue game on March 28th. Branch Assistant Julie G. served as the butler to lead the sleuthing. Each group (17 people total) solved the case and had a lot of fun in the process! We hope to host this life-size game again soon.
- In March, we had various book displays around the library including "And the Oscar Goes To..." (our patrons thought Oppenheimer would win, and they were correct!) "Favorite Books from

1000 Books before Kindergarten,” “National Poetry Month,” and “Have fun storming the castle!” (Castle themed books to highlight our castle art exhibit from the Rothschild Elementary School).

Circulation Statistics

- In March, Rothschild circulated 7,163 items. This is a 20.42% decrease from last year. In 2024, Rothschild circulated 22,218 items. This is a 8.32% decrease from last year.

Library News

- Laura attended the team leads’ meeting on 3/13 and the branch coordinator meeting on 3/15.
- Peggy K., our new Hatley Branch Coordinator, attended orientation in Rothschild for three days.
- Rothschild staff covered shifts in Hatley and Mosinee.
- Two new books shelves were delivered to Rothschild. One will hold the new adult fiction and nonfiction, and one will hold new easy readers. They look wonderful!
- Staff weeded the picture books, adult fiction, YA fiction, and audio books. We are currently in the process of shifting our adult fiction collection.

Facilities Updates

- The fire department completed our semi-annual fire inspection.

Spencer Monthly Report

Events and Programs

- March 6th, the Spencer Elementary Kindergarten class came to the Spencer Library for a story time and to check out one item each. 38 were in attendance.
- Lue Miller did an outreach program for the Rookie Rocket Daycare Center located at the Spencer Elementary School. Lue read stories to 20 children.
- “What’s Happening in Spencer?” was held on March 7th. Spencer’s Police Chief, Shawn Bauer, and Village Administrator Chris Helgestad spoke to 23 residents about upcoming projects. Projects included: street closures this summer for reconstruction, State Hwy 13 being closed going through Spencer, the arrests that were made in the past year, how many officers are on the Spencer Police force, and the new officer at the Spencer School. There was time allowed for questions from our engaged citizens.
- Our monthly “Cribbage at the Library” event was held on March 12th. Interest in playing cribbage keeps growing. The past two months we have had new adults come to play. Some participants traveled from Clark County and Marshfield. Twelve enthusiastic players had a great time on the 12th.
- On March 13th, Lue Miller did a class visit with the Pre-Kindergarten class at Spencer Elementary. Lue read two stories to the class of 19.
- Also on March 13th, Spencer held an “Acrylic Poured Painting” class. Registration was required and was limited to 14 participants. The class filled very fast and we had a cancelation list of people wanting to attend, including people from Wausau. Every piece of art was incredible and no two were the same!
- On March 14th, Audrey went to the Pre-Kindergarten class that meets on Thursdays. Two stories were read and enjoyed by 19 students.
- Spencer Book Club “As the Page Turns” met on Monday, March 18th. Because of the number of people attending, we now offer an afternoon session and the evening session. Participants discussed *The Storied Life of A.J. Fikry*. The book received mixed reviews from the 13 attending.

Circulation Statistics

- Spencer circulated 1,120 items in the month of March. This is a decrease of 16.73%. Spencer has circulated 3,527 items in 2024. This is an increase of 2.50%.

Library News

- Audrey was invited to the Spencer Elementary School’s 5th grade Leadership Class led by Leah Boon. In a ceremony, they presented the Spencer Library with over 350 laminated book marks that each class in the school made for Kindness Month. They are on display at the circulation desk, while supplies last.

- Lue Miller filled in at Stratford Library on March 20th.
- Audrey wrote news updates for both the Village Voice of Spencer and the TRG from Clark County with upcoming programs and the hours at Spencer Library.
- The Honor Flight cards that were made on February 7th, were sent to the Rothschild Library, where the representative for the Honor Flight picked them up. These cards will be handed out on the Mail Call during the return flight on April or May Honor Flight from Washington, D.C.
- Audrey attended the Branch Coordinator meeting on March 15th.

Facilities Updates

- The Spencer Fire Department did an inspection of our fire extinguisher and emergency lights.

Stratford Monthly Report

Events and Programs

- A program called “Starting Seeds Indoors” was very well received here on March 5. Janell Wehr, UW-Madison Extension Marathon County Horticulture Educator, provided information on everything a gardener needs to start vegetable and flower seeds indoors. Fifteen people attended the program, and we received many comments afterwards from people saying how much they learned from and enjoyed the presentation.
- We hosted a total of 67 people during four Family Story Times in March. Some highlights this month: For our Star Story Time, we borrowed a kit through WVLS/IFLS that included multiple copies of the board book, “Touch the Brightest Star,” by Christie Matheson. This allowed each young child a wonderful opportunity to follow and interact along with the book individually as we read a big copy of the book to them. Then we let children pick from a bin of musical instruments to play and sing along with “Twinkle, Twinkle Little Star.” In our Beach Story Time, we provided a big bin full of homemade sand that provided a popular sensory playtime for the children.
- On March 5 and 19, a total of 18 St. Joe’s 1st-4th graders enjoyed a story time and book checkout at our library while visiting with their teacher.
- Three patrons attended our Third Thursday drop-in day March 21 for our Youth Library Opportunities (YOLO) group. Team members helped brainstorm ideas for upcoming summer events and fall YOLO activities and helped create a poster for summer library decorating.
- Two patrons attended our first Young Adult Book Club on March 14 to discuss “We Were Liars” by E. Lockhart.
- Eight patrons attended our Book Club on March 20 to discuss “The Magnificent Lives of Marjorie Post” by Allison Pataki.
- Unfortunately, this month’s Play & Learn with Children’s Wisconsin Marshfield Family Resource Center was cancelled due to inclement weather on March 25.

Circulation Statistics

- We circulated 2,064 items in March. This was a 12.54% decrease from last year. In 2024, we have circulated 5,851 items. This is a 5.15% decrease from 2023.

Library News

- In March, we featured a “Women’s History Month” display with books featuring women’s accomplishments in American history. We also provided a festive “Irish I Had More Time to Read” display of books with bright green covers.
- The Stratford Area Historical Society provided a wonderful “Think Spring” display for our library, featuring vintage hats, chalkware figurine bunnies, and historical Garden Club information.
- MJ attended the Branch Coordinator Meeting on March 15.
- Darla worked extra hours for MJ while she was on vacation March 17-24. Lue worked here on March 20 to assist Darla during the morning when Story Time was scheduled.
- Jamie and Brenda from WVLS visited our branch on Thursday, March 21, to check-in and see if we have any concerns, suggestions or questions.
- Darla attended the Professional Development Book Club on March 25. The topic is on providing library services to teens and young adults.

- We began weeding Adult Nonfiction books.

Facilities Updates

- None at this time.

ITEM NUMBER: 10.10 a-c
 CHAPTER 10: Circulation
 CODE: Policy
 COMPUTER ID: CIBPR-1

Title: Checkout ~~Policies~~Rules, Fines and Fees
 Effective Date: 02-06-95
 Authorized By: Library Board of Trustees
 Date of Last Revision: ~~10-20214~~-2024

The Marathon County Public Library requires patrons to present their library card or a valid government-issued ID in order for staff to access their account. MCPL places limits on the number of items a patron can check out at one time and has set lending periods for each type of item. The maximum number of items a cardholder can check out at any given time is 100. Patrons with temporary library cards are limited to checking out two items at a time.

The Library assesses daily overdue fines for days the Library is open according to the following table:

Item	How Many?	How Long?	Daily Fine?
New <u>Adult & YA</u> Books	Max limit	14 days	.10
All Other Books	Max limit	21 days	.10
DVDs - Movies	6	7 days	1.00 <u>.10</u>
DVDs - TV Series	<u>10 DVDs overall</u>	14 days	1.00 <u>.10</u>
	6		
VHS Videos	Max limit	7 days	.10
Video Games	1	14 days	1.00
Playaways	3	21 days	1.00
<u>Pre-loaded Reading/Learning Devices</u>	<u>4</u>	<u>21 days</u>	<u>1.00</u>
Playaway View/Launchpad	3	7 days	1.00
Musical Recordings CD- & Cassette	25 <u>Max limit</u>	14 days	.10
Audiobooks CD- & Cassette	Max limit	21 days	.10
AV Equipment	1	7 days	1.00
InterLibrary <u>Interlibrary</u> Loan	5 per mo	As listed	1.00

ITEM NUMBER: 10.10 b

Magazines	Max limit	7 days	.10
Artwork	53	56 days	1.00
Book Discussion Club Kits	Max limit	56 days	.10
Traveling Tales Juvenile Kits	1	14 days	1.00
E-readers / Scanner	1	14 days	1.00
<u>E-books & Online Audiobooks</u>	<u>10</u>	<u>7-21 days, as selected</u>	<u>n/a</u>
<u>Laptops / Tablets* (In-house use) Technology for In-House Use (Laptops, tablets, scanners, etc.)</u>	1	2 hrs	\$10.00 / hr.

See also: ITEM NUMBER 10.27 – Overdue, Lost or Damaged Library Materials

OVERDUE FINES:

Library fines accrue according to the terms defined in 10.10a.

~~• Fine amounts are as follows:~~

- ~~○ \$.10/day for all items except interlibrary loans, DVDs, video games, Playaway, Traveling Tales, AV equipment and artwork~~
- ~~○ \$1.00/day for interlibrary loans, DVD's, video games, Playaway, Traveling Tales, AV equipment and artwork~~

• Fine amounts are defined in the table above.

- Each item can accrue a maximum late fine of \$5.00/item, except for interlibrary loans (~~which can reach \$50.00 maximum~~), and technology for in-house use (which can reach the full cost of the item).
- A library card is considered in good standing when fines do not exceed \$5.00. When a patron's fines exceed \$5.00 or a patron has 25 or more overdue items, checkouts, renewals and item requests will ~~not be possible~~ blocked. ~~Having 25 or more overdue items will also prevent patrons from checking out, renewing or requesting items, even if their fines are below \$5.00.~~ Additionally, fines may prevent access to library computers as specified in Policy 11.21 a-d.
- A fee of \$10.00 will be assessed for any accounts sent to a debt collection agent. Checks returned will be turned over to a collection agency. A reasonable fee will be assessed.

HOLDS AND RENEWALS:

The maximum number of items that one patron can have on hold at one time is 100 items.

Library materials, except for Lucky Day items, can be renewed two times. Renewal times are of equal length to the original loan period. Materials can be renewed at self-check machines, by accessing the online catalog, by phone, or in person at the library.

An item cannot be renewed if another patron has it on hold.

~~Holds and renewals of interlibrary loan items may differ (see: Policy 10.24 a-d). Interlibrary loan items may be renewed one time for 14 days at the discretion of the lending library. Interlibrary loan items may be renewed by phone or in person at the library; they may not be renewed by using the self-check machines or by accessing the online catalog (see: Policy 10.24 a-d).~~

WAIVING LIBRARY FINES:

The Marathon County Public Library generally does not waive patron fines, but will under certain circumstances. The Library Board has adopted a policy outlining conditions under which a waiver of all or part of a fine, will be granted. ~~Library employees are also subject to these conditions.~~

Circumstances that would merit library staff exercising the option to waive a fine include hardship situations defined as follows:

- Natural or climatological conditions or disasters which impede a patron from accessing the library to return materials by the due date;
- Family tragedy, including death or other such traumatic circumstances;
- If there is evidence that a library error may have resulted in an erroneous fine;
- Any other circumstances which fall under the general area of “compassionate response” on the part of the library. Fines over \$20.00 require a manager/lead’s approval to be waived.

Please Note: Library management may require a form of verification of extenuating circumstances.



I. GENERAL INFORMATION

1. Name of Library Marathon County Public Library		2. Public Library System Wisconsin Valley Library Service			
3a. Head Librarian First Name Leah	3b. Head Librarian Last Name Giordano	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 08/31/2026	
6a. Street Address 300 N. First St.	6b. Mailing Address or PO Box 300 N. First St.	7. City / Village / Town Wausau	8a. ZIP 54403	8b. ZIP4 5405	9. County Marathon
10. Library Phone Number 7152617200	11. Fax Number (715)261-7210	12. Library E-mail Address of Director leah.giordano@co.marathon.wi.us			
13. Library Website URL www.mcpl.us		14. No. of Branches 8	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 82,700	21a. Did your library or a branch move to a new facility during the fiscal year? Yes	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number CJBVG6GK66Q5	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	60	0	0
19b. Number of winter weeks	52	0	0
19c. Summer hours open per week	0	0	0
19d. Number of summer weeks	0	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	3,120	0	0

II. LIBRARY COLLECTION

	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	305,397	21,078
2. Electronic Books <i>E-books</i>	166,698	
3. Audio Materials	22,435	1,061
4. Electronic Audio Materials <i>Downloadable</i>	71,746	
5. Video Materials	29,234	1,237
6. Electronic Video Materials <i>Downloadable</i>	0	
7. Other Materials Owned <i>Describe</i> Video games, Laptops, E-readers, Artwork, AV Equipment	1,033	
8a. Electronic Collections <i>Locally Owned or Leased</i>	8	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	6	
8c. Electronic Collections <i>Provided through BadgerLink</i>	62	
9. Total Electronic Collections <i>Local, regional, and state</i>	76	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	368	

III. LIBRARY SERVICES

1. Circulation Transactions		c. Circulation of Other Physical Items		2. Interlibrary Loans	
a. Total Circulation	b. Children's Materials	(subset of 1a.)		a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>
645,861	328,557	5,770		31,455	43,800
			Method for Counting ILL Transactions Categorized ILL Transactions		
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)		Items Loaned to Other Libraries <i>Provided to</i>		Items Borrowed from Other Libraries <i>Received from</i>	
Integrated Library Systems (ILS)		30,428		43,042	
WISCAT		1,027		758	
Other (includes OCLC, manual tracking or other methods)		0		0	
3. Number of Registered Users			d. Overdue Fines	4. Reference Transactions	
a. Resident	b. Nonresident	c. TOTAL	Yes	a. Method	b. Annual Count
61,274	2,835	64,109		Survey Week(s)	18,148
			5. Library Visits		
			a. Method		
			b. Annual Count		
			Survey Week(s)		
			147,888		
6. Uses of Public Internet Computers				7. Uses of Public Wireless Internet	
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count
106	86	Survey Week(s)	23,504		
8. Website Visits		9. Electronic Collection Retrieval			
		a. Local	b. Other	c. Statewide	d. Total
254,833		114,032	14,914	2,178	131,124
10. Uses of Electronic Materials by Users of Your Library					
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials	
89,630	89,237	0	178,867	13,305	

**In-person Programs and Attendance + Live,
Virtual Programs and Attendance (not asynchronous views)**

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	Total
Number of Programs	436	169	39	229	78	951
Total Attendance	8,543	5,127	957	2,510	2,085	19,222

In-Person Programs and Program Attendance Annual Count

	11a.Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	11e. General Interest (all ages)
Number of Programs	436	169	38	228	60
Total Attendance	8,543	5,127	939	2,483	1,833
	11f. Onsite In-Person - Subtotal	11g. Offsite In-Person - Subtotal	11h. Total		
Number of Programs	856	75	931		
Total Attendance	14,374	4,551	18,925		

11i. Describe the library's in-person programs: Book clubs, movies, story times, crafts, author readings, tech classes

Live Views of Virtual Programs and Virtual Program Attendance Annual Count

	12a. Children (0-5)	12b. Children (6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
Number of Programs	0	0	1	1	18	20
Total Live Virtual Attendance	0	0	18	27	252	297
Total views of live programs that were recorded and posted for asynchronous viewing	0	0	0	28	2,150	2,178

12g. Which platforms does the library use to host the library's live, virtual programs: YouTube, Zoom

12h. Describe the library's live, virtual programs: Local history series, author reading

Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count

	13a. Children (0-5)	13b. Children (6-11)	13c.Young Adult (12-18)	13d. Adult (19+)	13e. General Interest (all ages)	13f.Total
Number of Programs	0	0	3	0	0	3
Total Pre-Recorded Program Views	0	0	42	0	0	42

13g. Which platforms does the library use to host the library's pre-recorded programs: YouTube

13h. Describe the library's pre-recorded programs: monthly writing group prompts

IV. LIBRARY GOVERNANCE

Library Board Members. *List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.*

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Kari	Sweeney	609 Gray Place	Wausau	54403	whatkarireads@gmail.com
2. Reid	Rayome	2113 Lillie Street	Wausau	54403	reid.rayome@co.marathon.vi
3. Gary	Gisselman	319 Park Ave.	Wausau	54403	gary.gisselman@co.marathon.vi
4. Andrea	Sheridan	1814 Poplar Lane	Wausau	54403	andrea.sheridan@co.marathon.vi
5. Becky	Buch	1721 N 2nd Ave.	Wausau	54401	becky.buch@co.marathon.vi
6. Nathan	Turajski	1012 N 10th Street	Wausau	54403	nturajski@protonmail.com
7. LeeAnn	Podruch	214900 Lakefront Drive	Hatley	54440	lgpodruch@gmail.com
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					

No. of Library Board Members
 Include vacancies in this count

7

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service Only Joint libraries report more than one municipality here

Municipality Type	Name	Amount
		\$0
Subtotal 1		\$0

2. County

a. Home County Appropriation for Library Services Subtotal 2a \$3,337,685

b. Other County Payments for Library Services

County Name	Amount	County Name	Amount
Subtotal 2b			

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
SLP Performer Grant	\$2,700	Workshops / Meetings / Scholarships	\$500
		Resource Agreement	\$52,822
b. Funds Carried Forward from Previous Year	\$0	c. Other State Funded Program	0
Subtotal 3			\$56,022

4. Federal Funds Name of program—for LSTA grant awards, grant number, and project title

Program or Project	Amount	
2023-37994: Professional learning	\$1,790	
2024-37994: Professional learning	\$842	
Subtotal 4		\$2,632

5. Contract Income From other governmental units, libraries, agencies, library systems, etc.

Name	Amount	Name	Amount
Subtotal 5			

6. Funds Carried Forward Do not include state aid. Report state funds in 3b above.

\$523,929

7. All Other Operating Income

\$185,464

8. Total Operating Income Add 1 through 7

\$4,105,732

9. What is the current year annual appropriation provided by governing body(ies) for the public library?

\$3,723,220

10. Was the library's municipality exempt from the county library tax for the report year? Wis. Stat. s. 43.64(2)

No

VI. LIBRARY OPERATING EXPENDITURES

Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages Include maintenance, security, plant operations \$2,001,728	2. Employee Benefits Include maintenance, security, plant operations \$753,268
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3. Library Collection Expenditures				
a. Print Materials \$295,791	b. Electronic Materials \$37,048	c. Audiovisual Materials \$60,288	d. All Other Library Materials \$0	Subtotal 3 \$393,127

4. Contracts for Services Include contracts with other libraries, municipalities, and library systems here. Include service provider.			
Provider	Description	Type	Amount
WVLS	WPLC E-Content Buying Pool	Contract	\$29,089
WVLS	OverDrive Advantage Donation	Contract	\$0
WVLS	V-Cat Annual Maintenance	Contract	\$78,300
WVLS	V-Cat Barcodes / Patron Cards	Contract	\$488
WVLS	LeanWI Technology / Enterprise Services	Contract	\$6,900
WVLS	LeanWI Technology / Equipment Purchased	Contract	\$0
WVLS	Movie Licensing Subscription	Contract	\$908
WVLS	Delivery	Contract	\$0
WVLS	Supplies - Miscellaneous	Contract	\$2,434
WVLS	County Service Fee	Contract	\$18,726
Everett Roehl Marshfield Public Library	Cross Border Agreement- Subscription fee	Contract	\$5,907
			Subtotal 4 \$142,752

5. Other Operating Expenditures	\$419,974
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6. Total Operating Expenditures Add 1 through 5	\$3,710,849
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7. Of the expenditures reported in item 6, what were operating expenditures from federal program sources?	\$2,632
---	---------

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

1. Capital Income and Expenditures by Source of Income
Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
a. Federal		\$0	\$0
b. State		\$0	\$0
c. Municipal		\$0	\$0
d. County		\$0	\$0
e. Other	Second half of new sorter, patron computers, shelving, furniture, legal fee	\$270,585	\$270,585
2. Debt Retirement \$0	3. Rent Paid to Municipality/County \$0	Total Revenue \$270,585	Total Expenditure \$270,585

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD

All funds under the library board's control must be reported. Report in this section any funds in the library board's control (except Trust Funds) that have not been reported in a previous section. Wis. Stat. s. 43.58(6)(a)

1. Total Amount of Other Funds at End of Year	\$369,250
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IX. TRUST FUNDS

1. Total Amount of Trust Funds Held by the Library Board at End of Year	\$0
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X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position (Local Title)	Job Title (Appendix A)	Type of Staff	Total Annual Wages Paid	Hours Worked per Week
Director / Head Librarian	Library Director / Chief Officer	MLS (ALA)	\$96,578	40.00
Library Manager	Department Head / Coordinator / Se	MLS (ALA)	\$74,384	40.00
Library Manager	Manager/Supervisor of Support Staf	MLS (ALA)	\$73,923	40.00
Librarian	Librarian (MLS)	MLS (ALA)	\$64,480	40.00
Librarian	Librarian (MLS)	MLS (ALA)	\$66,248	40.00
Librarian	Librarian (MLS)	MLS (ALA)	\$66,560	40.00
Librarian	Librarian (MLS)	MLS (ALA)	\$59,916	40.00

b. Other Paid Staff See Instructions

Position (Local Title)	Job Title (Appendix A)	Type of Staff	Total Annual Wages Paid	Hours Worked per Week
Lead Branch Coordinator	Branch Manager	Other	\$37,630	24.00
IT Specialist	Technical Support/Computer Techn	Other	\$52,428	40.00
Branch Coordinator	Branch Manager	Other	\$292,157	244.00
Web Content Specialist	Web Content Administrator	Other	\$56,042	40.00
Library Business Specialist	Office Support (Top)	Other	\$109,484	80.00
Lead Library Specialist	Library Assistant - Technical Servic	Other	\$50,898	40.00
Library Specialist	Associate Librarian (non-MLS)	Other	\$348,098	404.00
Lead Library Assistant	Library Assistant - Public Services	Other	\$45,030	40.00
Library Assistant	Clerk - Public Services	Other	\$394,153	519.00
Lead Library Page and other pages	Page/Shelver	Other	\$140,133	216.00

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff (FTE)	
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a	Include maintenance, plant operations, and security	c. Total Library Staff (FTE)
7.00	0.00	7.00	41.18	48.18

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			22,764
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library
2. Circulation to Nonresidents Living in the Library's County		0	0
3. Circulation to Nonresidents Living in Another County in the Library System		5,139	5,689
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System		9,332	73
5. Circulation to All Other Wisconsin Residents		2,517	6. Circulation to Persons from Out of the State
			14
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual		8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	
		8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	
9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County		Circulation	
a. Clark		1,181	
b. Langlade		0	
c. Lincoln		3,107	
d. Portage		0	
e. Shawano		0	
f. Taylor		1,028	
g. Waupaca		0	
h. Wood		73	
i.			
j.			

XII. TECHNOLOGY

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	15	61	6
Total Self-Directed Activity Participation	207	2,342	39
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	26	152	260
Total Self-Directed Activity Participation	585	3,345	6,518

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Taylor	Weinfurter	taylor.weinfurter@co.marathon.wi.us

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Julie	Kinney	julie.kinney@co.marathon.wi.us

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS



We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee 	Name of President or Designee Print or type Kari Sweeney	Date Signed
Library Director / Head Librarian Signature 	Library Director / Head Librarian Print or type Leah Giordano	Date Signed

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Marathon

The Marathon County Public Library Board of Trustees hereby states that in 2023 the Wisconsin Valley Library Service
Name of Public Library *Name of Public Library System / Service*

- did provide effective leadership and adequately met the needs of the library.
- did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements


Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Kari Sweeney	

COMMENTS

SECTION_I

21a. Did your library or a branch move to a new facility during the report year?

The Athens branch moved to a new location - 203 Alfred St.--2024-02-09

SECTION_II

8a. Electronic Collections (Locally owned or leased)

AtoZ databases, Booklist, Mango Languages, NY Times, ProQuest: Digital Sanborn (1/1-3/31 only), ProQuest: Statistical Abstracts (1/1-3/31 only), Tumble Weed Press, Value Line--2024-01-24

8b. Other Electronic Collections (purchased by library system or consortia)

Wisconsin Valley Library Service supported Ancestry Library Edition, Foundations in Wisconsin, Gale Courses, Novelist Plus, Novelist Select. The OverDrive Magazine Collection is also included in this number. Gale

Courses subscription ended on October 31, 2023. Foundations in Wisconsin will no longer be available as a digital resource after December 31, 2023.--2024-02-06

AtoZ databases, Booklist, Mango Languages, NY Times, ProQuest: Digital Sanborn (1/1-3/31 only), ProQuest: Statistical Abstracts (1/1-3/31 only), Tumble Weed Press, Value Line--2024-01-24

SECTION_III

4b. Reference Transactions

10/17/23-10/23/23 - 349(survey week)x 52 weeks= 18,148--2024-01-24

5b. Library Visits

12/3/2023-12/9/23 5688(from counter)*52(weeks)/2(compensate for in/out)--2024-01-24

6a., Number of Public Use Computers

Additional computers were added for the public that were previously in storage due to COVID.--2024-02-09

6b., Number of Public Use Computers with Internet Access

Additional computers were added for the public that were previously in storage due to COVID.--2024-02-09

8., Number of Website Visits

Number from WVLS.--2024-02-07

9a., Local Electronic Collection Retrievals (locally owned or leased)

Significant decrease in use of AtoZ after spike in 2022 - unknown reason--2024-01-24

SECTION_IV

Mr/Ms

New to the board in January, 2024.--2024-02-09

SECTION_V

Home County Subtotal

\$3,217,685(net after county board lowered budget) +\$120,000 (maintenance)--2024-01-24

Amount

rent (42,153), resource library funds(10,000), copier (668.60)--2024-01-24

Amount

from WVLS- LG - ALA--2024-01-24

Amount

from WVLS - AJ - WLA--2024-01-24

6. Funds Carried Forward

This is higher than usual due to the \$350,000 being carried over for operating expenses.

Usually this money would be saved for capital expenses, but was used in 2023 to cover the lower budget from the county.--2024-02-09

Includes \$350,000 carried over for operating expenses not covered by county supervisor approved budget for 2023. also includes gift account carry over, book an AV encumbered funds rolled over.--2024-02-05

Other Revenue

Includes \$20,560.76 in ecommerce from WVLS, copies, faxes, gift account income and other fine money.--2024-02-05

Current Year Appropriation

\$3,603,220 (reg)+\$120,000(maintenance)--2024-01-24

SECTION_VI

1. Salaries and Wages

Change from \$1,964,787 to \$2,001,728 due to reallocation of Dec. 2023 payroll by finance dept. after annual report was completed.--2024-03-12

2. Employee Benefits

Change from \$730,189 to \$753,268 due to reallocation of Dec. 2023 payroll by finance dept. after annual report was completed.--2024-03-12

Amount

Removed from this section and put in Section VII - Capital Expenses - per WVLS--2024-02-07

Description

MCPL and Everett Roehl Marshfield Public Library have a cross border arrangement in which MCPL will pay 70% of the subscription fee for Marathon County residents using the Everett Roehl Marshfield Library.

Patrons will pay the remaining 30% of the subscription fee.--2024-02-07

5. Other Operating Expenditures

Includes the \$120,000 budgeted for the library's maintenance. The actual cost of the maintenance was \$203,603 and the county facilities covered the additional cost.--2024-02-08

SECTION_VII

Revenue

Includes computers purchased from WVLS-removed from Section VI #4 per WVLS--2024-02-07

SECTION_X

Position

Lead page position and pages combined due to lack of additional lines.--2024-02-05

SECTION_XI

Circulation

Circulations to Langlade County residents who reside outside the city of Antigo = 318.--2024-02-06

Circulation

In previous years only the following municipalities in Portage County were counted as having a local library: Villages of Amherst, Plover, Rosholt, and the City of Stevens Point.--2024-02-06



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Marathon County Public Library

3. Branch Email Address

leah.giordano@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Leah

6. Branch Head Last Name

Giordano

II. ADDRESS

1. Branch Street Address

300 N. First St.

2. Branch Mailing Address or PO Box

300 N. First St.

3. City / Village / Town

Wausau

4a. ZIP Code

54403

4b. ZIP4

5405

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 261-7200

4. Branch Square Footage

82,700

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	60	0	0
Number of Winter Weeks	52	0	0
Summer Hours open per week	0	0	0
Number of Summer Weeks	0	0	0



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Athens Branch

3. Branch Email Address

kitty.roesler@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Kitty

6. Branch Head Last Name

Roesler

II. ADDRESS

1. Branch Street Address

203 Alfred St.

2. Branch Mailing Address or PO Box

203 Alfred St.

3. City / Village / Town

Athens

4a. ZIP Code

54411

4b. ZIP4

0910

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 257-7292

4. Branch Square Footage

3,109

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34	0	0
Number of Winter Weeks	52	0	0
Summer Hours open per week	0	0	0
Number of Summer Weeks	0	0	0



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Edgar Branch

3. Branch Email Address

hannah.detlaff@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Hannah

6. Branch Head Last Name

Detlaff

II. ADDRESS

1. Branch Street Address

224 S. Third Ave.

2. Branch Mailing Address or PO Box

224 S. Third Ave.

3. City / Village / Town

Edgar

4a. ZIP Code

54426

4b. ZIP4

0228

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 352-3155

4. Branch Square Footage

2,046

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34	0	0
Number of Winter Weeks	52	0	0
Summer Hours open per week	0	0	0
Number of Summer Weeks	0	0	0



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Hatley Branch

3. Branch Email Address

heather.bain@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Heather

6. Branch Head Last Name

Bain

II. ADDRESS

1. Branch Street Address

435 Curtis Ave.

2. Branch Mailing Address or PO Box

435 Curtis Ave.

3. City / Village / Town

Hatley

4a. ZIP Code

54440

4b. ZIP4

9784

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 446-3537

4. Branch Square Footage

3,707

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34	0	0
Number of Winter Weeks	52	0	0
Summer Hours open per week	0	0	0
Number of Summer Weeks	0	0	0



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Marathon Branch

3. Branch Email Address

lisa.haessly@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Lisa

6. Branch Head Last Name

Haessly

II. ADDRESS

1. Branch Street Address

515 Washington St.

2. Branch Mailing Address or PO Box

PO Box 381

3. City / Village / Town

Marathon

4a. ZIP Code

54448

4b. ZIP4

0245

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 443-2775

4. Branch Square Footage

3,050

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34	0	0
Number of Winter Weeks	52	0	0
Summer Hours open per week	0	0	0
Number of Summer Weeks	0	0	0



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Joseph Dessert Branch

3. Branch Email Address

sarah.moscattello@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Sarah

6. Branch Head Last Name

Moscattello

II. ADDRESS

1. Branch Street Address

123 Main St.

2. Branch Mailing Address or PO Box

123 Main St.

3. City / Village / Town

Mosinee

4a. ZIP Code

54455

4b. ZIP4

1441

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 693-2144

4. Branch Square Footage

5,942

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34	0	0
Number of Winter Weeks	52	0	0
Summer Hours open per week	0	0	0
Number of Summer Weeks	0	0	0



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Rothschild Area Branch

3. Branch Email Address

laura.wood@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Laura

6. Branch Head Last Name

Wood

II. ADDRESS

1. Branch Street Address

211 Grand Ave.

2. Branch Mailing Address or PO Box

211 Grand Ave.

3. City / Village / Town

Rothschild

4a. ZIP Code

54474

4b. ZIP4

1173

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 359-6208

4. Branch Square Footage

3,240

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	46	0	0
Number of Winter Weeks	52	0	0
Summer Hours open per week	0	0	0
Number of Summer Weeks	0	0	0



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Spencer Branch

3. Branch Email Address

audrey.kohlbeck@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Audrey

6. Branch Head Last Name

Kohlbeck

II. ADDRESS

1. Branch Street Address

105 Park St.

2. Branch Mailing Address or PO Box

105 Park St.

3. City / Village / Town

Spencer

4a. ZIP Code

54479

4b. ZIP4

0398

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 659-3996

4. Branch Square Footage

2,072

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34	0	0
Number of Winter Weeks	52	0	0
Summer Hours open per week	0	0	0
Number of Summer Weeks	0	0	0



DO NOT FILE WITH DPI

I. GENERAL INFORMATION

1. Name of Parent Library

2. Legal Name of Branch

Stratford Branch

3. Branch Email Address

maryjo.netzer@co.marathon.wi.us

4. Salutation

Ms.

5. Branch Head First Name

Mary Jo

6. Branch Head Last Name

Netzer

II. ADDRESS

1. Branch Street Address

213201 Scholar St.

2. Branch Mailing Address or PO Box

213201 Scholar St.

3. City / Village / Town

Stratford

4a. ZIP Code

54484

4b. ZIP4

0074

5. County

Marathon

III. BRANCH INFORMATION

1. Branch Phone Number Area/No.

(715) 687-4420

4. Branch Square Footage

3,000

IV. HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (no interior service for the public)
Winter hours open per week	34	0	0
Number of Winter Weeks	52	0	0
Summer Hours open per week	0	0	0
Number of Summer Weeks	0	0	0